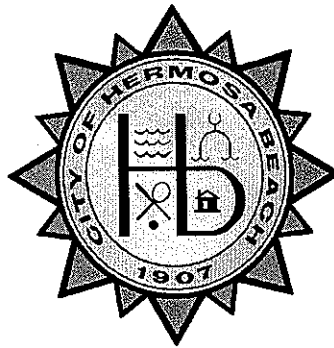




Cost of Services Workshop

March 29, 2011

March 2, 2011

Honorable Mayor and Members of
the Hermosa Beach City Council

City Council Workshop of
March 29, 2011

COST OF SERVICES STUDY

RECOMMENDATION

It is recommended that the City Council review the attached summary reports and note fees where you have questions or concerns. It is our intention to go through all the fees by exception, stopping to discuss fees of interest to the City Council.

BACKGROUND

Eric Johnson from Revenue & Cost Specialists provided an overview of the Cost of Services Study on February 17, 2011. This meeting was set to discuss the fees in more detail, based on summary reports to be provided to Council in advance.

ANALYSIS

Animal Control

The attached two pages, "Reference S-104" in the upper right corner (immediately behind the staff report), include the original and corrected cost detail for Animal Control Services. It was mentioned at the last meeting that Animal Control needed to be revised. This updated cost information does not change the original recommended fee because Animal Control is not a service that is able to recover all of its costs through fees. The fees are set in a way to encourage maximum participation in animal licensing while collecting the most revenue possible. The revised two pages would replace the original pages in your big Cost of Services book distributed before the last meeting.

Other Updates

We are providing the other pages that changed as a result of the above change to Animal Control (behind the divider titled "Updates to Cost of Services Study, February 2011") however these will not be discussed unless someone has a question. You may update your big book with these pages if you wish. These pages are banded together and are located behind the Cost of Services report cover.

Summary Reports (we plan to focus most of our time going over these reports)

Attached are summary reports which will allow the Council to focus on current and proposed fees and the level of subsidy associated with each fee.

- | | |
|-------|---|
| Tab 1 | Presents current fee, proposed fee, suggested recovery %, net \$ change and net % change |
| Tab 2 | Presents new user fees |
| Tab 3 | Presents fees grouped by type of service (groupings are highlighted on the left) and % change in descending order
(note that if there is more than one fee with a service, the sort is only on the first fee listed) |
| Tab 4 | Presents a summary of revenue, costs and subsidies |

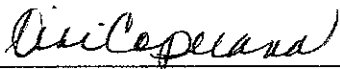
The reference numbers in the left column on each report may be used to find the fee on other reports and in the fee study book you received at the first workshop. Please bring your fee study book from the last meeting; due to the size we did not make extra copies.

As noted at the workshop, some fees increase, some decrease, some remain the same and there are some new fees identified. The purpose of the study is to identify the cost of providing each service so that the fee may be set to recover the appropriate level of cost and to ensure that we are not charging more than the cost of the service. The reason some recovery levels are currently so low is because a study has not been done for five years and the last study was an update to an earlier study and may have not fully represented the processes involved in each service. Generally speaking, most fees should be set to recover 100% of the cost since these services primarily benefit an individual rather than the general public.

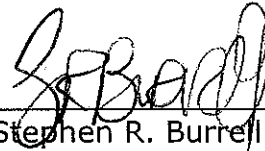
As shown on the last page of the report in Tab 4, if all fees in the study are adopted, additional revenue of \$929,100 will be generated.

A public hearing and fee adoption will be set for April 26, 2011. Development fees do not take effect for 60 days after adoption. This schedule will allow the City Council to adopt fees just in time to be in effect for and to be included in the 2011-12 Budget.

Respectfully submitted,



Viki Copeland
Finance Director



Stephen R. Burrell
City Manager

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE ANIMAL CONTROL SERVICES		REFERENCE NO. S-104	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Control of animals within the City.			
CURRENT FEE STRUCTURE Dog License: Spayed/Neutered - \$12 Other - \$29 Duplicate License - \$3 Cat License: Spayed/Neutered - \$6 Other - \$14 Lost Tag - \$6 Change Owner: Spayed Neutered - \$6 Other - \$14 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$11.49	TOTAL REVENUE:	\$13,209
UNIT COST:	\$68.28	TOTAL COST:	\$78,519
UNIT PROFIT (SUBSIDY):	\$(56.79)	TOTAL PROFIT (SUBSIDY):	\$(65,310)
TOTAL UNITS:	1,150	PCT. COST RECOVERY:	16.82%
SUGGESTED FEE FOR COST RECOVERY OF: 25% Dog License: Spayed/Neutered - \$20 Other - \$80 Duplicate License - \$6 Cat License: Spayed/Neutered - \$12 Other - \$28 Lost Tag - \$6 Change Owner: Spayed Neutered - \$12 Other - \$28 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			

March 14, 2011

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE ANIMAL CONTROL SERVICES				REFERENCE NO. S-104		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE	3.62% Of 9	0.48	\$49.15	1,150	\$56,523
COMMUNITY SERVICES		Contract Services	0.00	\$9.94	1,150	\$11,431
		TYPE SUBTOTAL	0.48	\$59.09		\$67,954
CASHIER	ACCOUNT CLERK	New	0.17	\$14.77	150	\$2,216
		TYPE SUBTOTAL	0.17	\$14.77		\$2,216
CASHIER	ACCOUNT CLERK	Renew Notices	0.02	\$1.40	1,000	\$1,400
CASHIER	ACCOUNT CLERK	Renew Processing	0.08	\$6.95	1,000	\$6,950
		TYPE SUBTOTAL	0.10	\$8.35		\$8,350
TOTALS			0.74	\$68.28		\$78,519

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE ANIMAL CONTROL SERVICES		REFERENCE NO. S-104	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Control of animals within the City.			
CURRENT FEE STRUCTURE Dog License: Spayed/Neutered - \$12 Other - \$29 Duplicate License - \$3 Cat License: Spayed/Neutered - \$6 Other - \$14 Lost Tag - \$6 Change Owner: Spayed Neutered - \$6 Other - \$14 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$11.49	TOTAL REVENUE:	\$13,209
UNIT COST:	\$554.90	TOTAL COST:	\$638,132
UNIT PROFIT (SUBSIDY):	\$(543.41)	TOTAL PROFIT (SUBSIDY):	\$(624,923)
TOTAL UNITS:	1,150	PCT. COST RECOVERY:	2.07%
SUGGESTED FEE FOR COST RECOVERY OF: 5% Dog License: Spayed/Neutered - \$20 Other - \$80 Duplicate License - \$6 Cat License: Spayed/Neutered - \$12 Other - \$28 Lost Tag - \$6 Change Owner: Spayed Neutered - \$12 Other - \$28 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			

January 4, 2011

**CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011**

SERVICE				REFERENCE NO.		
ANIMAL CONTROL SERVICES				S-104		
NOTE				TOTAL UNITS		
Unit Costs are an Average of Total Units				1,150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES COMM SERVICE FIELD SUPV		30% Of 2	0.88	\$110.89	1,150	\$127,524
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE		Remainder Of Time	3.92	\$390.83	1,150	\$449,455
COMMUNITY SERVICES OVERTIME		30% OF \$22,000	3.39	\$16.48	1,150	\$18,952
COMMUNITY SERVICES PART TIME EMPLOYEES		30%	0.26	\$17.57	1,150	\$20,206
COMMUNITY SERVICES		Contract Services	0.00	\$9.94	1,150	\$11,431
		TYPE SUBTOTAL	8.45	\$545.71		\$627,567
CASHIER	ACCOUNT CLERK	New	0.17	\$14.77	150	\$2,216
		TYPE SUBTOTAL	0.17	\$14.77		\$2,216
CASHIER	ACCOUNT CLERK	Renew Processing	0.08	\$6.95	1,000	\$6,950
CASHIER	ACCOUNT CLERK	Renew Notices	0.02	\$1.40	1,000	\$1,400
		TYPE SUBTOTAL	0.10	\$8.35		\$8,350
TOTALS			8.72	\$554.90		\$638,132

ALL FEES

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	S NET CHANGE	% NET CHANGE
DEVELOPMENT SERVICES									
S-001	CONDITIONAL USE PERMIT - COMM/OTHER	PLANNING	5	Review of a proposed conditional use permit to establish a commercial or other use to determine conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$1,604 per application	\$4,810 per application	100%	\$3,206	200%
S-002	CONDITIONAL USE PERMIT - FENCE/WALL	PLANNING	1	Review of a proposed conditional use permit to establish a fence or wall to determine conformance with City codes and standards.	\$1,474 per application	\$2,025 per application	100%	\$551	37%
S-003	CUP/PDP - CONDO	PLANNING	1	Review of a proposed conditional use permit and precise development plan for new condominium development for conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	Conditional Use Permit - \$1,293 per application plus \$144 per unit over 2 units Planned Development Permit - \$2,595 per application	\$5,290 per application plus \$195 per unit over 2 units	100%	\$1,453	36%
S-004	PRECISE DEVELOPMENT PLAN	PLANNING	4	Review a proposed development plan for conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$2,595 per application	\$5,290 per application	100%	\$2,695	104%
S-005	TEXT AMENDMENT	PLANNING	1	Review a request to amend the zoning code and/or other titles relating to land use development, including evaluation of internal code consistency and impacts on the surrounding area, city services, and the environment.	\$1,886 per application	\$4,630 per application	100%	\$2,744	145%
S-006	ZONE CHANGE	PLANNING	1	Review a request to amend the zoning map, including evaluation of impacts on the surrounding area, city services, and the environment.	\$3,115 per application	\$3,705 per application	100%	\$590	19%
S-007	VARIANCE	PLANNING	2	Review a proposed variance from the regulations or standards in the zoning code or other titles relevant to land use development.	\$1,869 per application	\$3,880 per application	100%	\$2,011	108%
S-008	SIGN VARIANCE	PLANNING	1	Review a proposed sign variance from the terms of the zoning code.	\$1,869 per application	\$2,785 per application	100%	\$916	49%
S-009	PARKING PLAN	PLANNING	5	Review of a proposed plan to provide adequate parking for a development for conformance with City codes and standards.	\$1,770 per application	\$5,145 per application	100%	\$3,375	191%
S-010	AMENDMENT TO PLANNING ENTITLEMENT	PLANNING	7	Review of a request to amend an approved Conditional Use Permit, Precise Development Permit, Parking Plan, or similar entitlement, for conformance with city codes and standards, including evaluation of impacts on the surrounding area and city services.	\$1,672 per application CUP Minor Amendment - \$1,651 per application	\$3,770 per application	100%	\$2,098	125%
S-011	TIME EXTENSION	PLANNING	1	Processing a request for an extension of time for a discretionary project.	Final/Tentative Map Extension - \$1,517 per application	\$1,000 per application	100%	(\$517)	-34%
S-012	TENTATIVE MAP	PLANNING	2	Review a tentative subdivision or parcel map for conformance with the Subdivision Map Act and City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$1,974 per map	\$4,475 per map	100%	\$2,501	127%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-013	FINAL MAP	PLANNING	1	Review a final map for conformance with the Subdivision Map Act, tentative map, and City codes and standards.	\$1,476 per map	\$705 per map	100%	(\$771)	-52%
S-014	LOT LINE ADJUSTMENT	PLANNING	2	Review a proposed change to the boundary between two or more lots for conformance with City codes and standards.	\$1,605 per application	Applicant Requested - \$3,180 per application Condition of Approval or Combining Lots - \$375 per application	100%	\$1,575 (\$1,230)	98% -77%
S-015	GENERAL PLAN AMENDMENT - TEXT	PLANNING	1	Review of a proposed text amendment to the City General Plan, including evaluation of Internal General Plan consistency and impacts on the city and the environment.	\$3,115 per application	\$4,570 per application or deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	\$1,455	47%
S-016	GENERAL PLAN AMENDMENT - MAP	PLANNING	1	Review of a proposed amendment to the City General Plan map, including evaluation of impacts on the surrounding area, city services, and the environment.	\$3,115 per application	\$3,630 per application	100%	\$515	17%
S-017	MURAL REVIEW	PLANNING	1	Review of a proposed mural for conformance with City codes and standards by the Planning Commission.	None	\$1,230 per application	100%	\$1,230	NA
S-018	TEMPORARY USE PERMIT	PLANNING	1	Review of a proposed temporary use for conformance with City codes and standards and impacts on the surrounding area and city services.	None	\$235 per application	100%	\$235	NA
S-019	SLOPE/GRADE HEIGHT DETERMINATION	PLANNING	1	Review and determination of grade or slope of a specific property by the Planning Commission.	\$1,604 per application	\$2,155 per application	100%	\$551	34%
S-020	HEIGHT LIMIT EXCEPTION	PLANNING	1	Review of a proposed exception to a height limit applicable to a project by the Planning Commission.	\$1,605 per application	\$3,945 per application	100%	\$2,340	146%
S-021	LEGAL DETERMINATION	PLANNING	1	Review and determination of the legality of nonconforming buildings by the Planning Commission.	\$2,266 per application	\$3,890 per application	100%	\$1,624	72%
S-022	UNUSUAL ARCHITECTURAL/BUILDING REV	PLANNING	1	Review of buildings with unusual architecture or other potential adverse conditions by the Planning Commission.	None	\$2,155 per application	100%	\$2,155	NA
S-023	DETERMINATION OF SIMILAR USE	PLANNING	1	Confirmation of a request that a use is similar to others in the specific zoning district.	None	\$1,670 per application 50% of this fee would be credited towards future code text amendment fees related to the same project.	100%	\$1,670	NA
S-024	PLANNING COMMISSION INTERPRETATION	PLANNING	1	Request for an interpretation of a zoning code requirement by the Planning Commission.	None	\$1,145 per application	100%	\$1,145	NA
S-025	REQUEST FOR REASONABLE ACCOMMODATION	PLANNING	1	Review a request for variation from zoning or building codes, procedures, or policies to afford a person with a disability equal access to housing.	None	\$900 per application	100%	\$900	NA
S-026	CATEGORICAL EXEMPTION	PLANNING	22	Review of a proposed project to determine if the project is categorically or statutorily exempt under the California Environmental Quality Act (CEQA).	None	\$120 per application	100%	\$120	NA
S-027	INITIAL STUDY/NEGATIVE DECLARATION	PLANNING	2	Preparation and review of an initial study and mitigated/negative declaration/monitoring program pursuant to the California Environmental Quality Act (CEQA).	\$1,318 per application	\$3,295 per application	100%	\$1,977	150%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-028	RECIRCULATED NEGATIVE DECLARATION	PLANNING	1	Preparation and recirculation of a revised initial study and mitigated/negative declaration/monitoring program pursuant to the California Environmental Quality Act (CEQA).	None	\$1,970 per application	100%	\$1,970	NA
S-029	ENVIRONMENTAL IMPACT REPORT REVIEW	PLANNING	1	Preparation and review of an environmental impact report and mitigation monitoring program pursuant to the California Environmental Quality Act (CEQA).	Actual time and materials	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-030	PLANNING SIGN PERMIT	PLANNING	29	Review an individual sign application for conformance with City codes and standards.	\$246 per application	\$515 per application	100%	\$269	109%
S-031	MASTER SIGN PROGRAM	PLANNING	1	Review a master sign program for projects with multiple signs to assure conformance with City codes and standards.	\$246 per application	\$670 per application	100%	\$424	172%
S-032	TEMPORARY SIGN PERMIT	PLANNING	20	Review of a temporary sign for conformance with City codes and standards.	\$255 per application	\$85 per application	100%	(\$170)	-67%
S-033	ADMIN PERMIT - LIMITED OUTDOOR SEAT	PLANNING	1	Review an administrative use permit for limited outdoor seating for conformance with City codes and standards.	\$86 per application	\$255 per application	100%	\$169	197%
S-034	ADMIN PERMIT - ABANDON CUP	PLANNING	1	Review an administrative use permit for abandonment of an existing Conditional Use Permit for conformance with City codes and standards.	None	\$645 per application	100%	\$645	NA
S-035	DEED RESTRICTION/COVENANT REVIEW	PLANNING	6	Review of a deed restriction or covenant required by the Municipal Code or as a condition of approval.	None	\$450 per application	100%	\$450	NA
S-036	DEVELOPMENT AGREEMENT	PLANNING	1	Develop, negotiate, and enforce an agreement to develop land, addressing use, design, infrastructure, and other relevant requirements.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-037	LANDSCAPE PLAN REVIEW	PLANNING	20	Review landscape plan less than 2,500 square feet for conformance with City codes and standards.	None	\$300 per application	100%	\$300	NA
S-038	PLANNING LANDSCAPE DOC PACKAGE REV	PLANNING	1	Review landscape plan of 2,500 square feet or larger for conformance with City codes and standards.	None	\$695 per application	100%	\$695	NA
S-039	APPEAL TO THE PLANNING COMMISSION	PLANNING	2	Review an appeal of a decision of City staff to the Planning Commission.	\$1,604 per appeal	\$2,400 per appeal	100%	\$796	50%
S-040	APPEAL TO THE CITY COUNCIL	PLANNING	1	Review an appeal of a decision of the Planning Commission, or as otherwise specified by the code, to the City Council.	Planning Fee - \$1,714 per appeal plus noticing fees of \$225 (300') or \$500 (500') City Clerk Fee - \$362 per appeal plus poster/advertising costs	\$1,805 per appeal plus mail notification and poster/advertising costs.	100%	\$271	13%
S-041	PRELIMINARY PLAN REVIEW	PLANNING	50	Preliminary plan review, zone check, and/or detailed written material for a potential project.	None	\$135 per meeting This fee will credited against future fees for a consistent project.	100%	\$135	NA
S-042	EXTRA MEETING	PLANNING	1	Conduct an extra meeting (typically a third meeting) prior to or after application submittal to determine project requirements.	None	\$395 per meeting	100%	\$395	NA
S-043	SPECIAL MEETING	PLANNING	1	Due to project complexity, special conditions, or opposition, conduct a special meeting to gain input and address issues.	None	\$1,150 per meeting	100%	\$1,150	NA
S-044	TRAFFIC/SPECIAL STUDY REVIEW	PLANNING	1	Review of a traffic study or other special study when required.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-045	EXTRA PLAN REVIEW	PLANNING	1	Additional review of a submitted plan over the standard number of plan reviews due to the actions or inactions of the applicant.	None	Actual charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-046	ZONING LETTER	PLANNING	5	Processing a request for the zoning or conduct of detailed research of a particular parcel on request.	\$109 per letter	\$130 per letter	100%	\$21	19%
S-047	NEW/MODIFIED BUSINESS ZONING REVIEW	PLANNING	511	Review of a new business or change to an existing business to assure conformance with City codes and standards and approved entitlements.	None	\$35 per business	100%	\$35	NA
S-048	PUBLIC NOTICING	PLANNING	24	Noticing of a proposed project by mail, publication, or posting, when required by City codes or State law.	300 foot radius: First Notice - \$499 Second Notice - \$225 500 foot radius: First Notice - \$1,000 Second Notice - \$500 Poster - \$51 \$3.67 per \$1,000 building permit valuation	300 foot radius: First Notice - \$605 Second Notice - \$225 500 foot radius: First Notice - \$1,105 Second Notice - \$500 Poster - \$105	100%	\$106 \$0 \$105 \$0 \$54	21% 0% 11% 0% 106%
S-049	GENERAL PLAN MAINTENANCE	PLANNING	1	Maintenance and update of the City General Plan and other documents or policies pursuant to Government Code section 66014.	This fee is applied to all residential and commercial construction with a valuation of \$100,000 or more per site/project.	No Change	100%	\$0	0%
S-050	HISTORIC RESOURCE REVIEW	PLANNING	4	Review of a removal of historic designation or Certificate of Appropriateness issued by the City Council, or an administrative review of a Certificate of Appropriateness for conformance with City codes and standards.	None	Minor Certification - \$700 Major Certification - \$830 Nomination - \$960 Removal - \$830	100%	\$700 \$830 \$960 \$830	NA
S-051	BUILDING PLAN CHECK/INSPECTION	BUILDING	1,337	Check building and construction plans to assure conformance of proposed works with City codes and standards, and inspection and permit issuance of construction to assure conformance with City codes and standards.	Various fees based on construction valuation and construction counts Plan Check fee is equal to 80% of the Building Permit Fee Expedited Plan Check - 150% of the standard plan check fee	The City should increase the valuation square foot costs by using the Engineering News Record Construction Cost Index on an annual basis. The current valuation square foot cost tables should be increased 36.4% to bring the costs current and the costs should be adjusted annually starting next year. See Appendix C for individual plumbing, mechanical, and electrical fees.	100%	VARIES	21%
S-052	SOLAR PLAN CHECK/INSPECTION	BUILDING	20	Review and inspection of a new photovoltaic solar system for conformance with City codes and standards.	Fees have been waived by the City Council	\$395 per system	100%	\$395	NA
S-053	TEMPORARY CERTIFICATE OF OCCUPANCY	BUILDING	5	Review and inspection of a request to temporarily occupy a building before final occupancy is granted.	None	\$60 per application	100%	\$60	NA
S-054	DAMAGED BUILDING INSPECTION	BUILDING	2	Review an inspection of the condition of a building after it has been damaged.	None	\$75 per inspection	100%	\$75	NA
S-055	EXTENDED CONSTRUCTION HOURS REVIEW	BUILDING	1	Review of a request for construction hours outside the normal operating hours.	None	\$75 per application	100%	\$75	NA
S-056	OCCUPANT LOAD REVIEW	BUILDING	5	Review of a request for a new or updated maximum occupancy for a particular building.	\$349 per application	\$895 per application	100%	\$546	156%
S-057	BUILDING ADDRESS CHANGE	BUILDING	10	Review of a request to change the address number of a particular building.	\$60 per address	\$180 per address	100%	\$120	200%
S-058	RESIDENTIAL BUILDING REPORT/INSPECT	BUILDING	200	Review of the building permit history of a particular residential building when the building is sold.	\$243 per building	\$135 per building	100%	(\$108)	-44%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-059	APPEAL TO BOARD OF APPEALS	BUILDING	1	Review of an appeal of a City staff decision to the Board of Appeals.	\$514 per appeal	\$1,125 per appeal	100%	\$611	119%
S-060	GREASE CONTROL DEVICE INSPECTION	BUILDING	130	Review and inspection of grease interceptors and grease traps within the City sewer service area every 4 months.	Annual Inspection - \$98	Annual Inspection - \$85	100%	(\$13)	-13%
S-061	CLEAN BAY RESTAURANT-NPDES INSPECT	BUILDING	115	Review and inspection of restaurants for conformance with clean water run-off standards.	None	\$85 per inspection	100%	\$85	NA
S-062	LIGHT INDUSTRY-NPDES INSPECTION	BUILDING	50	Review and inspection of light industry establishments, such as car washes, auto repair shops, and gas stations, for conformance with clean water run-off standards.	None	\$80 per inspection	100%	\$60	NA
S-063	STORMWATER MITIGATION PLAN REVIEW	ENGINEERING	5	Review of a Stormwater Mitigation Plan for conformance with local and national standards.	None	\$280 per application If contract services are used, charge the actual cost of the contract services.	100%	\$280	NA
S-064	PUBLIC IMPROVEMENT PLAN CHECK	ENGINEERING	75	Review of plans for any additions to the City's infrastructure by a private party.	None	\$420 per plan	100%	\$420	NA
S-065	STREET/ROW VACATION REVIEW	ENGINEERING	1	Review a request to vacate a portion of a street or other public right-of-way.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-066	ENGINEERING STUDY REVIEW	ENGINEERING	1	Review of an Engineering Study when required.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. Stop Sign or Traffic Review Resident Requests - No charge for the first review. For any review within two years of the last review charge full costs of the review.	100%	NA	NA
S-067	ASSESSMENT DIST FORMATION RESEARCH	ENGINEERING	1	Research related to the formation of an Assessment District.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-068	BLUEPRINT/PLAN SHEET REPRODUCTION	ENGINEERING	20	Producing copies of blueprints or plan sheets on request.	\$3 per sheet	\$3 per sheet or actual cost if using an outside copier	100%	\$0	0%
S-069	NON-UTIL STREET EXCAVATION PERMIT	ENGINEERING	80	Review and inspection of a non-utility street excavation in the public right-of-way.	\$208 per permit	\$470 per permit	100%	\$262	126%
S-070	UTILITY TRENCH SERVICE CONNECT PRMT	ENGINEERING	185	Review and inspection of a utility trench and facility street restoration by a Utility company in the public right-of-way.	\$303 per permit plus \$200 per 250 linear feet over 250 linear feet	0-25 linear feet - \$410 25-150 linear feet - \$700 150+ linear feet - \$145 for each additional 150 linear feet	100%	\$107 \$397 NA	35% 131% NA
S-071	SEWER LATERAL INSTALLATION PERMIT	ENGINEERING	20	Review and inspection of the installation of a sewer lateral in the public right-of-way.	\$233 per permit	\$320 per permit	100%	\$87	37%
S-072	SEWER CAP	ENGINEERING	17	Review and inspection of the closure of a sewer service.	\$150 per permit	\$95 per permit	100%	(\$55)	-37%
S-073	MATERIAL STORAGE DROP-OFF PERMIT	ENGINEERING	35	Review and inspection of material storage drop-off in the public right-of-way.	\$110 per permit	\$135 per permit Permit is valid for one day	100%	\$25	23%
S-074	STAGING RIGHT-OF-WAY PERMIT	ENGINEERING	129	Review and inspection of staging equipment in the public right-of-way, such as concrete trucks, water trucks, or moving trucks.	\$110 per permit plus \$15 per meter per day	\$140 per permit plus \$15 per meter per day Permit is valid for one day	100%	\$30	27%
S-075	CRANE RIGHT-OF-WAY PERMIT	ENGINEERING	95	Review and inspection of the use of a crane in the public right-of-way.	\$110 per permit	\$140 per permit Permit is valid for one day	100%	\$30	27%
S-076	SCAFFOLDING RIGHT-OF-WAY PERMIT	ENGINEERING	35	Review and inspection of scaffolding in the public right-of-way.	\$110 per permit	\$165 per permit Permit is valid for 14 days	100%	\$55	50%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-077	TEMPORARY FENCE RIGHT-OF-WAY PERMIT	ENGINEERING	17	Review and inspection of a temporary fence in the public right-of-way.	\$110 per permit	\$140 per permit Permit is valid for 14 days	100%	\$30	27%
S-078	VALET PARKING RIGHT-OF-WAY PERMIT	ENGINEERING	4	Review and inspection of the request for a valet parking space in the public right-of-way.	New/Annual - \$110 per permit	New/Annual - \$135 per permit plus \$15 per meter per day	100%	\$25	23%
S-079	ROLL-OFF BIN RIGHT-OF-WAY PERMIT	ENGINEERING	35	Review and inspection of a roll-off refuse bin in the public right-of-way.	\$110 per permit	\$95 per permit Permit is valid for 14 days	100%	(\$15)	-14%
S-080	PERMANENT ENCROACHMENT PERMIT	ENGINEERING	31	Review and inspection of a request for a permanent encroachment in the public right-of-way.	\$261 per permit	Commercial Awning - \$190 Other - \$915 Annual Review - \$290	100%	(\$71) \$654 \$29	-27% 251% 11%
S-081	OUTDOOR DINING ENCROACHMENT PERMIT	ENGINEERING	5	Review and inspection of a request for outdoor dining in the public right-of-way.	\$458 per permit	\$775 per permit	100%	\$317	69%
S-082	NEWSRACK PERMIT	ENGINEERING	215	Review and inspection of newsracks in the public right-of-way.	New - \$303 per permit Annual - \$20 per newsrack	New - \$225 per permit plus \$40 per newsrack Annual - \$20 per newsrack	100%	(\$38) \$0	-13% 0%
S-083	WIDE/LONG LOAD PERMIT	ENGINEERING	5	Review the proposed route, vehicle, and cost of potential damage done by a vehicle that exceeds the allowable weight, height, or width limits for general travel on City streets.	Single Trip - \$16 Annual Permit - \$90 Fees are set by the State	No Change	100%	\$0	0%
S-084	TRAFFIC PLAN REVIEW	ENGINEERING	20	Review of a traffic plan when required.	None	\$295 per plan	100%	\$295	NA

COMBINATION FEES PRESENTED AT THE SAME TIME:
 HIGHEST FEE 100% OF THE FEE
 2ND HIGHEST FEE 50% OF THE FEE
 ALL OTHER FEES 25% OF THE FEE
 CEQA AND PUBLIC NOTICING FEES ARE EXEMPTED

PUBLIC SAFETY SERVICES

S-085	POLICE FALSE ALARM RESPONSE	POLICE	726	Responding to an alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical/mechanical malfunction or user error.	3 free responses in a calendar year Each subsequent response - \$84	3 free responses in a calendar year Each subsequent response: Burglary Alarm - \$84 Robbery Alarm - \$240	100%	\$0 \$156	0% 186%
S-086	POLICE ALARM PERMIT	POLICE	95	Registration of a burglar alarm in the City so as to have accurate contact information.	New - \$37 per permit	New/Annual - \$16 per permit	100%	(\$21)	-57%
S-087	DUI COLLISION RESPONSE	POLICE	25	Responding to and investigating a DUI accident which results in property damage, injury, or death.	None	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State law.	100%	NA	NA
S-088	VEHICLE IMPOUND RELEASE	POLICE	400	Collection and release of a vehicle impounded by the City.	\$120 per vehicle	\$180 per vehicle	100%	\$60	50%
S-089	VEHICLE IDENTIFICATION VERIFICATION	POLICE	15	Verification of a vehicle identification on request.	None	Resident - No Charge Non-Resident - \$35 per vehicle	100%	\$35	NA
S-090	CITATION SIGN-OFF	POLICE	250	Sign-off a citation.	None	Resident - No Charge Non-Resident - \$35 per citation	100%	\$35	NA
S-091	VEHICLE REPOSESSION	POLICE	12	Receive and enter repossessed vehicles into the statewide computer system.	\$15 per vehicle	\$15 per vehicle This fee is set by the State	100%	\$0	0%
S-092	BOOKING PROCESSING	POLICE	700	Processing a person who was arrested and booked.	\$300 per booking if resolved by the City Prosecutor	\$340 per booking	100%	\$40	13%
S-093	TAXICAB INSPECTION	POLICE	160	Safety inspections of taxicabs operating in the City.	None	First inspection - No Charge (part of franchise fee) Subsequent inspection - \$45 One Day Taxicab Franchise Fee - \$35	100%	\$45	NA
S-094	POLICE BUSINESS BACKGROUND CHECK	POLICE	1	Processing an application in which a background check for the applicant is needed.	None	\$215 per application plus any state fees	100%	\$215	NA

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
Fees are set by the State (Penal Code sec 12054):									
S-096	CONCEALED WEAPONS PERMIT	POLICE	1	Review of an application for a concealed weapons permit to insure the public safety.	None	New Application - \$100 (\$20 collected upon application and the balance collected if the license is issued.) Renewal - \$25 Amended - \$10 Psychological testing costs are to be added to the above fees up to \$150 State background check fees are to be added to the above fees	100%	\$100	NA
S-096	VERIFICATION/CLEARANCE FORM/LETTER	POLICE	25	Investigate and prepare a clearance letter of local criminal history for individuals on request.	\$49 per letter	\$120 per letter	100%	\$71	145%
S-097	AMPLIFIED SOUND PERMIT	POLICE	50	Review of a request for an amplified sound permit on public property.	\$49 per permit	\$140 per permit	100%	\$91	186%
S-098	BLOCK PARTY PERMIT	POLICE	22	Review of a request to close a street to have a neighborhood block party.	\$78 per permit	\$140 per permit	100%	\$62	79%
S-099	NON-RESIDENT BABY SEAT INSPECTION	POLICE	150	Providing baby seat inspection services to non-residents on request.	None	\$50 per inspection	100%	\$50	NA
S-100	PRIVATE SPECIAL EVENT PERMIT	POLICE	5	Review and planning of a private special event in the public right-of-way.	None	\$455 per application	100%	\$455	NA
S-101	POLICE REPORT REPRODUCTION	POLICE	1,300	Providing a copy of a crime report, accident report, or other police documents on request.	\$0.10 per copy	\$0.25 per copy	100%	\$0.15	150%
S-102	POLICE AUDIO/VIDEO/DVD COPY	POLICE	15	Reproduction of a video or audio tape or DVD on request.	None	\$8 per disk/tape	100%	\$8	NA
S-103	POLICE PHOTO REPRODUCTION	POLICE	6	Providing copies of crime or accident photographs on request.	\$29 per photograph	\$8 per photograph or disk	100%	(\$21)	-72%
S-104	ANIMAL CONTROL SERVICES	POLICE	1,150	Control of animals within the City.	Dog License: Spayed/Neutered - \$12 Other - \$29 Duplicate License - \$3 Cat License: Spayed/Neutered - \$6 Other - \$14 Lost Tag - \$6 Change Owner: Spayed Neutered - \$6 Other - \$14 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80	Dog License: Spayed/Neutered - \$20 Other - \$80 Duplicate License - \$6 Cat License: Spayed/Neutered - \$12 Other - \$28 Lost Tag - \$6 Change Owner: Spayed Neutered - \$12 Other - \$28 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80	25%	\$8 \$51 \$3 \$6 \$14 \$0 \$0 \$0 \$0	67% 176% 100% - 100% 0% 100% 0% 0%
					First Offense - \$47 Second Offense - \$103 Third and Subsequent Response - \$171	No Change	100%	\$0	0%
S-105	ANIMAL RELEASE REDEMPTION	POLICE	20	Redemption of a stray animal if the animal is claimed before the animal is taken to the shelter.	None	\$50 per animal	100%	\$50	NA
S-106	DECEASED ANIMAL PICK-UP	POLICE	5	Pick-up of a deceased animal on request.	None	\$25 per rental plus \$200 deposit	100%	\$25	NA
S-107	ANIMAL TRAP RENTAL	POLICE	6	Rental of an animal trap on request.	None	\$50 per review	100%	\$50	NA
S-108	PET HOME QUARANTINE REVIEW	POLICE	3	Review and inspection of a home in which a pet is required to be quarantined.	None	\$100 per application	100%	\$100	NA
S-109	MULTIPLE DOG REVIEW	POLICE	3	Review of a request to keep more than the allowable number of dogs.	None	1-100 heads - \$295 100+ heads - \$585	100%	\$295 \$585	NA NA
S-110	FIRE SPRINKLER SYSTEM INSPECTION	FIRE	8	Inspection of a new fire sprinkler system for conformance with fire code requirements.	None	1-50 devices - \$145 50+ devices - \$295	100%	\$145 \$295	NA NA
S-111	FIRE ALARM SYSTEM INSPECTION	FIRE	3	Inspection of a new fire alarm system for conformance with fire code requirements.	None		100%		

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-112	SPEC FIRE PROTECTION SYST INSPECT	FIRE	7	Inspection of a specialized fire protection system for conformance with fire code requirements.	None	\$145	100%	\$145	NA
S-113	UNDERGROUND TANK INSTALL/REMOVAL	FIRE	1	Inspection of the installation or removal of an underground tank for conformance with fire code requirements.	\$195 per tank	\$440 per tank	100%	\$245	126%
S-114	ANNUAL BUSINESS FIRE INSPECTION	FIRE	1,750	Providing an annual fire and life safety inspection of a business or apartment building within the City.	Commercial Building/Apartment Re-Inspection - \$291	Annual Inspection - \$55 (includes one follow-up inspection) Third and subsequent inspections - \$55	100%	\$55 (\$236)	NA -81%
S-115	AUTO REPAIR SHOP ANNUAL PERMIT	FIRE	30	Annual inspection of auto repair shops operating in the City for conformance with fire code requirements.	\$291 per permit	\$145 per permit	100%	(\$146)	-50%
S-116	SPRAY BOOTH ANNUAL PERMIT	FIRE	2	Annual inspection of spray booths operating in the City for conformance with fire code requirements.	\$246 per permit	\$145 per permit	100%	(\$101)	-41%
S-117	SPECIAL EVENT FIRE CODE PERMIT	FIRE	25	Review of the fire code requirements for a special event, including filming.	Actual hourly rates	Charge the fully allocated hourly rates for all personnel involved.	100%	NA	NA
S-118	MISCELLANEOUS FIRE CODE PERMIT	FIRE	1	Inspection of a fire code permit not otherwise specified for conformance with fire code requirements.	None	\$145 per permit	100%	\$145	NA
S-119	STATE MANDATED FIRE INSPECTION	FIRE	1	Providing an annual fire and life safety inspection of a public institution as listed in the State Fire Code.	None	\$340 per inspection	100%	\$340	NA
S-120	OPEN FIRE PERMIT	FIRE	50	Review of a request for an open fire at a City park.	\$87 per permit	\$20 per permit All applicants should pay the fee	100%	(\$67)	-77%
S-121	FIRE FALSE ALARM RESPONSE	FIRE	60	Responding to a fire alarm where it is concluded that the alarm was activated due to a system malfunction or user error.	None	First three responses in a calendar year - No Charge Each subsequent response - \$265 Charge the maximum allowable county rates as calculated by the Los Angeles County Emergency Medical Services Agency, currently: Transport - \$897.75 Code 2 - \$46.50 Per mile charge - \$17 Average equipment charge - \$100 Oxygen - \$59.25 Backboard - \$46.25 Neonatal - \$176.50 Ice - \$24.75	100%	\$265	NA
S-122	AMBULANCE RESPONSE - BLS	FIRE	330	Ambulance transport with basic life support.	\$888 per transport		100%	\$10	1%
S-123	AMBULANCE RESPONSE - ALS	FIRE	435	Ambulance transport with advanced life support.	\$888 per response	Charge the maximum allowable county rates as calculated by the Los Angeles County Emergency Medical Services Agency, currently: Transport - \$1,232.50 Code 3 - \$118 Per mile charge - \$17 Average equipment charge - \$175 Oxygen - \$59.25 Backboard - \$46.25 Neonatal - \$176.50 Ice - \$24.75	100%	\$345	39%
S-124	FIRE STANDBY SERVICES	FIRE	1	Providing fire stand-by services on request or need.	Actual hourly rates	Charge the fully allocated hourly rates for all personnel used.	100%	NA	NA
S-125	HAZARDOUS MATERIALS SPILL RESPONSE	FIRE	1	Responding to a hazardous materials spill in the public right-of-way.	None	Charge the fully allocated hourly rates for all personnel used plus any outside costs.	100%	NA	NA

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	S NET CHANGE	% NET CHANGE
RECREATION SERVICES									
S-126	SUMMER CAMP/AFTERSCHOOL PROGRAM	COMMUNITY RESOURCES	1	Providing Summer Camp and Afterschool Programs to the community.	Summer Camp: Resident - \$165 per week Non-Resident - \$175 per week Afterschool Program: \$185 per 30 school days \$500 per semester Various fees depending on the class Refund Transaction - \$15 Non-Resident Rate: \$0-\$99 class fee - \$5 \$100+ class fee - \$10 Administrative Fee - \$15 per class Adult Softball: New Team - \$475 Returning Team - \$450	Summer Camp: Resident - \$175 per week Non-Resident - \$185 per week Afterschool Program: \$230 per 30 school days \$625 per semester No Change	150% of Direct Costs	\$10 \$10 -\$45 \$125	6% 6% - 24% 25%
S-127	RECREATION CLASSES	COMMUNITY RESOURCES	1	Providing recreation classes to the community.	Commercial Application Fee - \$500 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$1 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$160	Commercial Application Fee - \$750 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$500 application fee plus \$2 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$250 application fee The City should pass through the staff costs associated with each excursion.	145% of Direct Costs	\$0	0%
S-128	PRIVATE SPECIAL EVENTS	COMMUNITY RESOURCES	20	Coordinating privately-run special events that are provided in the public right-of-way.	Commercial Application Fee - \$500 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$1 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$160	Commercial Application Fee - \$750 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$500 application fee plus \$2 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$250 application fee The City should pass through the staff costs associated with each excursion.	100%	\$250 -\$ -\$ \$0 \$0 \$0 \$0 \$500 \$0 \$0 \$0 \$0 \$90	50% - - 0% 0% 0% 0% NA 0% 0% 0% 0% 56%
S-129	EXCURSIONS	COMMUNITY RESOURCES	1	Providing excursions to the community.	Various fees depending on the excursion	The City should pass through the staff costs associated with each excursion.	100%	NA	NA
S-130	THEATER SERVICES	COMMUNITY RESOURCES	1	Providing the theater to the community.	Application Fee: Theater - \$100 Second Story Theater - \$20 Various fees depending on the theater, type of performance, and staff and equipment use	1,500 hours per year are given to the Hermosa Arts Foundation at no charge and the Foundation then gives the hours to other groups. This practice means that this service is only recovering 15% of its costs, since groups can rent from the HAF and pay nothing instead of renting from the City. The City should end this practice. The City should undertake a more thorough marketing and pricing review of the Theater to determine what is possible with this facility.	100%	NA	NA
S-131	RECREATION FACILITY RENTALS	COMMUNITY RESOURCES	1	Rental of the Community Center, Clark Building, Tennis Courts, Pier Plaza, Valley Park, and South Park.	Application Fee - \$20 Recreation Facilities - Various fees depending on the room, type of group, and staff and equipment use Tennis Courts (Residents only): Instructor/Pro (no lights) - \$7 per hour Resident Reservation - \$5 per hour All Lighted Hours - \$10 per hour Pier Plaza: \$300 per day staff fee plus \$10,000 per day for Commercial Rentals	No Change	100%	\$0	0%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-132	BALLFIELD RENTALS	COMMUNITY RESOURCES	1	Rental of ballfields and the gymnasium to the community.	AYSO Participation Fee - \$10 per participant Little League Participation Fee - No Charge Gymnasium: Application fee - \$20 Rental rate: Commercial - \$50 per hour Non-Profit - \$25 per hour Damage Deposit - \$100	The City should charge the Little League for use of the fields. The City should charge all users, including HBYB, for the use of the gymnasium.	175%	NA	NA
S-133	FILM PERMIT	COMMUNITY RESOURCES	15	Processing a request to film in the public right-of-way.	Filming: Application/Permit Fee - \$478 Student Application Fee - \$100 Location Fee - \$1,115-\$2,500 per location per day Parking Meter - \$22 Film Prep or Strike Fee - \$100-\$1,000 per location per day Still Photography: Application Fee - \$200 Location Fee: First Location - \$200 Each Additional Location - \$100	No Change	100%	\$0	0%

All Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. % NET RECOVERY	\$ NET CHANGE	% CHANGE
MAINTENANCE SERVICES									
S-134	BANNER HANGING	PUBLIC WORKS	40	Hanging a banner in the public right-of-way.	\$480 per banner	\$710 per banner	100%	\$230	48%
S-135	STREET SWEEPING	PUBLIC WORKS	1	Providing street sweeping services to the community.	None	These costs should be recovered as part of the refuse bill since it is the collection of stray refuse.	100%	NA	NA
ADMINISTRATIVE SERVICES									
S-136	PARKING PERMIT PROCESSING	CASHIER	10,923	Processing a residential parking permit	Annual - \$40 (if processed after September 1st - \$20) Replacement - \$3 Employees - \$143 Daily - \$6 Driveway - \$44 Special Event - \$1 per Guest up to 5 guests (6 and over is no charge) Contractor - \$34	Annual - \$40 (if processed after September 1st - \$20) Replacement - \$3 Employees - \$143 Daily - \$11 Driveway - \$150 Special Event - \$1 per Guest (no limit) Contractor - \$34	100%	\$106	241%
S-137	PARKING CASH KEY PROCESSING	CASHIER	857	Processing a parking meter cash key.	None	Initial - \$15 Re-Load - \$15	100%	\$15	NA
S-138	PARKING LOT MONTHLY PASS	CASHIER	1,032	Processing a parking lot monthly pass which allows for parking up to 72 hours at one time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-139	DAILY PARKING LOT PROCESSING	CASHIER	1,728	Processing a parking lot daily pass which is valid for one month but only allows parking for up to one day at a time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-140	GARAGE SALE PERMIT	CASHIER	44	Processing a garage sale permit	\$3 per permit	\$7 per permit	100%	\$4	133%
S-141	COMPOSTING WORM BIN PROCESSING	CASHIER	9	Processing a request for a worm bin.	\$70 per bin	No Charge	100%	\$0	0%
S-142	NSF CHECK PROCESSING	FINANCE	100	Processing a check returned for insufficient funds.	\$22 per NSF check	\$55 per NSF check	100%	\$33	150%
S-143	DOCUMENT REPRODUCTION	CITY CLERK	250	Reproduction of documents on request.	\$0.10 per copy	\$0.25 per copy FPPC-related copies - \$0.10 per copy	100%	\$0.15	150%
S-144	DOCUMENT CERTIFICATION	CITY CLERK	5	Certifying that a City document is a true copy.	None	\$2.50 per document	100%	\$2.50	NA
S-145	APPEAL TO CITY COUNCIL FROM STAFF	CITY CLERK	1	Processing an appeal of a staff decision to the City Council.	\$362 per appeal plus noticing fees of \$225 (300') or \$500 (500') and poster/advertising costs Passport Processing - \$25 (fee is set by the Federal government) Photograph - \$10	\$1,075 per appeal plus noticing costs and poster/advertising costs	100%	\$713	197%
S-146	PASSPORT PROCESSING	CITY CLERK	958	Processing a new passport on request.	None	No Charge	100%	\$0	0%
S-147	INITIATIVE PROCESSING	CITY CLERK	1	Processing and filing of City initiative filing papers.	None	\$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition. Fee is set by State law	100%	\$200	NA
S-148	ANNUAL AGENDA SUBSCRIPTION SERVICE	CITY MANAGER	20	Copying and mailing City Council agendas on request.	None	\$85 per subscriber per year (this includes postage and copying costs)	100%	\$85	NA

NEW FEES

New Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
DEVELOPMENT SERVICES									
S-017	MURAL REVIEW	PLANNING	1	Review of a proposed mural for conformance with City codes and standards by the Planning Commission.	None	\$1,230 per application	100%	\$1,230	NA
S-018	TEMPORARY USE PERMIT	PLANNING	1	Review of a proposed temporary use for conformance with City codes and standards and impacts on the surrounding area and city services.	None	\$235 per application	100%	\$235	NA
S-022	UNUSUAL ARCHITECTURAL/BUILDING REV	PLANNING	1	Review of buildings with unusual architecture or other potential adverse conditions by the Planning Commission.	None	\$2,155 per application	100%	\$2,155	NA
S-023	DETERMINATION OF SIMILAR USE	PLANNING	1	Confirmation of a request that a use is similar to others in the specific zoning district.	None	\$1,670 per application 50% of this fee would be credited towards future code text amendment fees related to the same project.	100%	\$1,670	NA
S-024	PLANNING COMMISSION INTERPRETATION	PLANNING	1	Request for an interpretation of a zoning code requirement by the Planning Commission.	None	\$1,145 per application	100%	\$1,145	NA
S-025	REQUEST FOR REASONABLE ACCOMMODATION	PLANNING	1	Review a request for variation from zoning or building codes, procedures, or policies to afford a person with a disability equal access to housing.	None	\$900 per application	100%	\$900	NA
S-026	CATEGORICAL EXEMPTION	PLANNING	22	Review of a proposed project to determine if the project is categorically or statutorily exempt under the California Environmental Quality Act (CEQA).	None	\$120 per application	100%	\$120	NA
S-028	RECIRCULATED NEGATIVE DECLARATION	PLANNING	1	Preparation and recirculation of a revised initial study and mitigated/negative declaration/monitoring program pursuant to the California Environmental Quality Act (CEQA).	None	\$1,970 per application	100%	\$1,970	NA
S-034	ADMIN PERMIT - ABANDON CUP	PLANNING	1	Review an administrative use permit for abandonment of an existing Conditional Use Permit for conformance with City codes and standards.	None	\$645 per application	100%	\$645	NA
S-035	DEED RESTRICTION/COVENANT REVIEW	PLANNING	6	Review of a deed restriction or covenant required by the Municipal Code or as a condition of approval.	None	\$450 per application	100%	\$450	NA
S-036	DEVELOPMENT AGREEMENT	PLANNING	1	Develop, negotiate, and enforce an agreement to develop land, addressing use, design, infrastructure, and other relevant requirements.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-037	LANDSCAPE PLAN REVIEW	PLANNING	20	Review landscape plan less than 2,500 square feet for conformance with City codes and standards.	None	\$300 per application	100%	\$300	NA
S-038	PLANNING LANDSCAPE DOC PACKAGE REV	PLANNING	1	Review landscape plan of 2,500 square feet or larger for conformance with City codes and standards.	None	\$695 per application	100%	\$695	NA
S-041	PRELIMINARY PLAN REVIEW	PLANNING	50	Preliminary plan review, zone check, and/or detailed written material for a potential project.	None	\$135 per meeting This fee will be credited against future fees for a consistent project.	100%	\$135	NA

New Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE			PROPOSED FEE			SUGG. RECOVERY %			% NET CHANGE		
S-042	EXTRA MEETING	PLANNING	1	Conduct an extra meeting (typically a third meeting) prior to or after application submittal to determine project requirements.	None			\$395 per meeting			100%			\$395		NA
S-043	SPECIAL MEETING	PLANNING	1	Due to project complexity, special conditions, or opposition, conduct a special meeting to gain input and address issues.	None			\$1,150 per meeting			100%			\$1,150		NA
S-044	TRAFFIC/SPECIAL STUDY REVIEW	PLANNING	1	Review of a traffic study or other special study when required.	None			Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			100%			NA		NA
S-045	EXTRA PLAN REVIEW	PLANNING	1	Additional review of a submitted plan over the standard number of plan reviews due to the actions or inactions of the applicant.	None			Actual charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			100%			NA		NA
S-047	NEW/MODIFIED BUSINESS ZONING REVIEW	PLANNING	511	Review of a new business or change to an existing business to assure conformance with City codes and standards and approved entitlements.	None			\$35 per business			100%			\$35		NA
S-050	HISTORIC RESOURCE REVIEW	PLANNING	4	Review of a removal of historic designation or Certificate of Appropriateness issued by the City Council, or an administrative review of a Certificate of Appropriateness for conformance with City codes and standards.	None			Minor Certification - \$700 Major Certification - \$830 Nomination - \$960 Removal - \$830			100%			\$700 \$830 \$960 \$830		NA
S-052	SOLAR PLAN CHECK/INSPECTION	BUILDING	20	Review and inspection of a new photovoltaic solar system for conformance with City codes and standards.	Fees have been waived by the City Council			\$395 per system			100%			\$395		NA
S-053	TEMPORARY CERTIFICATE OF OCCUPANCY	BUILDING	5	Review and inspection of a request to temporarily occupy a building before final occupancy is granted.	None			\$60 per application			100%			\$60		NA
S-054	DAMAGED BUILDING INSPECTION	BUILDING	2	Review an inspection of the condition of a building after it has been damaged.	None			\$75 per inspection			100%			\$75		NA
S-055	EXTENDED CONSTRUCTION HOURS REVIEW	BUILDING	1	Review of a request for construction hours outside the normal operating hours.	None			\$75 per application			100%			\$75		NA
S-061	CLEAN BAY RESTAURANT-NPDES INSPECT	BUILDING	115	Review and inspection of restaurants for conformance with clean water run-off standards.	None			\$85 per inspection			100%			\$85		NA
S-062	LIGHT INDUSTRY-NPDES INSPECTION	BUILDING	50	Review and inspection of light industry establishments, such as car washes, auto repair shops, and gas stations, for conformance with clean water run-off standards.	None			\$60 per inspection			100%			\$60		NA
S-063	STORMWATER MITIGATION PLAN REVIEW	ENGINEERING	5	Review of a Stormwater Mitigation Plan for conformance with local and national standards.	None			\$280 per application If contract services are used, charge the actual cost of the contract services.			100%			\$280		NA
S-064	PUBLIC IMPROVEMENT PLAN CHECK	ENGINEERING	75	Review of plans for any additions to the City's infrastructure by a private party.	None			\$420 per plan			100%			\$420		NA

New Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-065	STREET/ROW VACATION REVIEW	ENGINEERING	1	Review a request to vacate a portion of a street or other public right-of-way.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-066	ENGINEERING STUDY REVIEW	ENGINEERING	1	Review of an Engineering Study when required.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. Stop Sign or Traffic Review Resident Requests - No charge for the first review. For any review within two years of the last review charge full costs of the review.	100%	NA	NA
S-067	ASSESSMENT DIST FORMATION RESEARCH	ENGINEERING	1	Research related to the formation of an Assessment District.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-084	TRAFFIC PLAN REVIEW	ENGINEERING	20	Review of a traffic plan when required.	None	\$295 per plan	100%	\$295	NA
PUBLIC SAFETY SERVICES									
S-087	DUI COLLISION RESPONSE	POLICE	25	Responding to and investigating a DUI accident which results in property damage, injury, or death.	None	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State law.	100%	NA	NA
S-089	VEHICLE IDENTIFICATION VERIFICATION	POLICE	15	Verification of a vehicle identification on request.	None	Resident - No Charge Non-Resident - \$35 per vehicle	100%	\$35	NA
S-090	CITATION SIGN-OFF	POLICE	250	Sign-off a citation.	None	Resident - No Charge Non-Resident - \$35 per citation	100%	\$35	NA
S-093	TAXICAB INSPECTION	POLICE	160	Safety inspections of taxicabs operating in the City.	None	First Inspection - No Charge (part of franchise fee) Subsequent Inspection - \$45 One Day Taxicab Franchise Fee - \$35	100%	\$45	NA
S-094	POLICE BUSINESS BACKGROUND CHECK	POLICE	1	Processing an application in which a background check for the applicant is needed.	None	\$215 per application plus any state fees	100%	\$215	NA
S-095	CONCEALED WEAPONS PERMIT	POLICE	1	Review of an application for a concealed weapons permit to insure the public safety.	None	Fees are set by the State (Penal Code sec 12054): New Application - \$100 (\$20 collected upon application and the balance collected if the license is issued.) Renewal - \$25 Amended - \$10 Psychological testing costs are to be added to the above fees up to \$150 State background check fees are to be added to the above fees	100%	\$100	NA
S-099	NON-RESIDENT BABY SEAT INSPECTION	POLICE	150	Providing baby seat inspection services to non residents on request.	None	\$50 per inspection	100%	\$50	NA

New Fees

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-100	PRIVATE SPECIAL EVENT PERMIT	POLICE	5	Review and planning of a private special event in the public right-of-way.	None	\$455 per application	100%	\$455	NA
S-102	POLICE AUDIO/VIDEO/DVD COPY	POLICE	15	Reproduction of a video or audio tape or DVD on request.	None	\$8 per disk/tape	100%	\$8	NA
S-106	DECEASED ANIMAL PICK-UP	POLICE	5	Pick-up of a deceased animal on request.	None	\$50 per animal	100%	\$50	NA
S-107	ANIMAL TRAP RENTAL	POLICE	6	Rental of an animal trap on request.	None	\$25 per rental plus \$200 deposit	100%	\$25	NA
S-108	PET HOME QUARANTINE REVIEW	POLICE	3	Review and inspection of a home in which a pet is required to be quarantined.	None	\$50 per review	100%	\$50	NA
S-109	MULTIPLE DOG REVIEW	POLICE	3	Review of a request to keep more than the allowable number of dogs.	None	\$100 per application	100%	\$100	NA
S-110	FIRE SPRINKLER SYSTEM INSPECTION	FIRE	8	Inspection of a new fire sprinkler system for conformance with fire code requirements.	None	1-100 heads - \$295 100+ heads - \$585	100%	\$295 \$585	NA
S-111	FIRE ALARM SYSTEM INSPECTION	FIRE	3	Inspection of a new fire alarm system for conformance with fire code requirements.	None	1-50 devices - \$145 50+ devices - \$295	100%	\$145 \$295	NA
S-112	SPEC FIRE PROTECTION SYST INSPECT	FIRE	7	Inspection of a specialized fire protection system for conformance with fire code requirements.	None	\$145	100%	\$145	NA
S-118	MISCELLANEOUS FIRE CODE PERMIT	FIRE	1	Inspection of a fire code permit not otherwise specified for conformance with fire code requirements.	None	\$145 per permit	100%	\$145	NA
S-119	STATE MANDATED FIRE INSPECTION	FIRE	1	Providing an annual fire and life safety inspection of a public institution as listed in the State Fire Code.	None	\$340 per inspection	100%	\$340	NA
S-121	FIRE FALSE ALARM RESPONSE	FIRE	60	Responding to a fire alarm where it is concluded that the alarm was activated due to a system malfunction or user error.	None	First three responses in a calendar year - No Charge Each subsequent response - \$265	100%	\$265	NA
S-125	HAZARDOUS MATERIALS SPILL RESPONSE	FIRE	1	Responding to a hazardous materials spill in the public right-of-way.	None	Charge the fully allocated hourly rates for all personnel used plus any outside costs.	100%	NA	NA
MAINTENANCE SERVICES									
S-135	STREET SWEEPING	PUBLIC WORKS	1	Providing street sweeping services to the community.	None	These costs should be recovered as part of the refuse bill since it is the collection of stray refuse.	100%	NA	NA
ADMINISTRATIVE SERVICES									
S-137	PARKING CASH KEY PROCESSING	CASHIER	857	Processing a parking meter cash key.	None	Initial - \$15 Re-Load - \$15	100%	\$15	NA
S-138	PARKING LOT MONTHLY PASS	CASHIER	1,032	Processing a parking lot monthly pass which allows for parking up to 72 hours at one time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-139	DAILY PARKING LOT PROCESSING	CASHIER	1,728	Processing a parking lot daily pass which is valid for one month but only allows parking for up to one day at a time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-144	DOCUMENT CERTIFICATION	CITY CLERK	5	Certifying that a City document is a true copy.	None	\$2.50 per document	100%	\$2.50	NA

New Fees

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S-147	INITIATIVE PROCESSING	CITY CLERK	1	Processing and filing of City Initiative filing papers.	None	\$200 per initiative, refunded if within one year of intent, the elections official certifies the sufficiency of the petition. Fee is set by State law	100%	\$200	NA
S-148	ANNUAL AGENDA SUBSCRIPTION SERVICE	CITY MANAGER	20	Copying and mailing City Council agendas on request.	None	\$85 per subscriber per year (this includes postage and copying costs)	100%	\$85	NA

SORT BY % CHANGE

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG RECOVERY %	\$ NET CHANGE	% NET CHANGE
DEVELOPMENT SERVICES									
S-001	CONDITIONAL USE PERMIT - COMM/OTHER	PLANNING	5	Review of a proposed conditional use permit to establish a commercial or other use to determine conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$1,604 per application	\$4,810 per application	100%	\$3,206	200%
S-057	BUILDING ADDRESS CHANGE	BUILDING	10	Review of a request to change the address number of a particular building.	\$60 per address	\$180 per address	100%	\$120	200%
S-033	ADMIN PERMIT - LIMITED OUTDOOR SEAT	PLANNING	1	Review an administrative use permit for limited outdoor seating for conformance with City codes and standards.	\$86 per application	\$255 per application	100%	\$169	197%
S-009	PARKING PLAN	PLANNING	5	Review of a proposed plan to provide adequate parking for a development for conformance with City codes and standards.	\$1,770 per application	\$5,145 per application	100%	\$3,375	191%
S-031	MASTER SIGN PROGRAM	PLANNING	1	Review a master sign program for projects with multiple signs to assure conformance with City codes and standards.	\$246 per application	\$670 per application	100%	\$424	172%
S-056	OCCUPANT LOAD REVIEW	BUILDING	5	Review of a request for a new or updated maximum occupancy for a particular building.	\$349 per application	\$895 per application	100%	\$546	156%
S-027	INITIAL STUDY/NEGATIVE DECLARATION	PLANNING	2	Preparation and review of an initial study and mitigated/negative declaration/monitoring program pursuant to the California Environmental Quality Act (CEQA).	\$1,318 per application	\$3,295 per application	100%	\$1,977	150%
S-020	HEIGHT LIMIT EXCEPTION	PLANNING	1	Review of a proposed exception to a height limit applicable to a project by the Planning Commission.	\$1,605 per application	\$3,945 per application	100%	\$2,340	146%
S-005	TEXT AMENDMENT	PLANNING	1	Review a request to amend the zoning code and/or other titles relating to land use development, including evaluation of internal code consistency and impacts on the surrounding area, city services, and the environment.	\$1,886 per application	\$4,630 per application	100%	\$2,744	145%
S-012	TENTATIVE MAP	PLANNING	2	Review a tentative subdivision or parcel map for conformance with the Subdivision Map Act and City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$1,974 per map	\$4,475 per map	100%	\$2,501	127%
S-069	NON-UTIL STREET EXCAVATION PERMIT	ENGINEERING	80	Review and inspection of a non-utility street excavation in the public right-of-way.	\$208 per permit	\$470 per permit	100%	\$262	126%

Sort by % Change

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S-010	AMENDMENT TO PLANNING ENTITLEMENT	PLANNING	7	Review of a request to amend an approved Conditional Use Permit, Precise Development Permit, Parking Plan, or similar entitlement, for conformance with city codes and standards, including evaluation of impacts on the surrounding area and city services.	\$1,672 per application CUP Minor Amendment - \$1,651 per application	\$3,770 per application	100%	\$2,098	125%
S-059	APPEAL TO BOARD OF APPEALS	BUILDING	1	Review of an appeal of a City staff decision to the Board of Appeals.	\$514 per appeal	\$1,125 per appeal	100%	\$611	119%
S-030	PLANNING SIGN PERMIT	PLANNING	29	Review an individual sign application for conformance with City codes and standards.	\$246 per application	\$515 per application	100%	\$269	109%
S-007	VARIANCE	PLANNING	2	Review a proposed variance from the regulations or standards in the zoning code or other titles relevant to land use development.	\$1,869 per application	\$3,880 per application	100%	\$2,011	108%
S-004	PRECISE DEVELOPMENT PLAN	PLANNING	4	Review a proposed development plan for conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	\$2,595 per application	\$5,290 per application	100%	\$2,695	104%
S-021	LEGAL DETERMINATION	PLANNING	1	Review and determination of the legality of nonconforming buildings by the Planning Commission.	\$2,266 per application	\$3,890 per application	100%	\$1,624	72%
S-081	OUTDOOR DINING ENCROACHMENT PERMIT	ENGINEERING	5	Review and inspection of a request for outdoor dining in the public right-of-way.	\$458 per permit	\$775 per permit	100%	\$317	69%
S-039	APPEAL TO THE PLANNING COMMISSION	PLANNING	2	Review an appeal of a decision of City staff to the Planning Commission.	\$1,604 per appeal	\$2,400 per appeal	100%	\$796	50%
S-076	SCAFFOLDING RIGHT-OF-WAY PERMIT	ENGINEERING	35	Review and inspection of scaffolding in the public right-of-way.	\$110 per permit	\$165 per permit Permit is valid for 14 days	100%	\$55	50%
S-008	SIGN VARIANCE	PLANNING	1	Review a proposed sign variance from the terms of the zoning code.	\$1,869 per application	\$2,785 per application	100%	\$916	49%
S-015	GENERAL PLAN AMENDMENT - TEXT	PLANNING	1	Review of a proposed text amendment to the City General Plan, including evaluation of internal General Plan consistency and impacts on the city and the environment.	\$3,115 per application	\$4,570 per application or deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	\$1,455	47%
S-002	CONDITIONAL USE PERMIT - FENCE/WALL	PLANNING	1	Review of a proposed conditional use permit to establish a fence or wall to determine conformance with City codes and standards.	\$1,474 per application	\$2,025 per application	100%	\$551	37%
S-071	SEWER LATERAL INSTALLATION PERMIT	ENGINEERING	20	Review and inspection of the installation of a sewer lateral in the public right-of-way.	\$233 per permit	\$320 per permit	100%	\$87	37%

Sort by % Change

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S-003	CUP/PDP - CONDO	PLANNING	1	Review of a proposed conditional use permit and precise development plan for new condominium development for conformance with City codes and standards, including evaluation of impacts on the surrounding area, city services, and the environment.	Conditional Use Permit - \$1,293 per application plus \$144 per unit over 2 units Planned Development Permit - \$2,595 per application	\$5,290 per application plus \$195 per unit over 2 units	100%	\$1,453	36%
S-019	SLOPE/GRADE HEIGHT DETERMINATION	PLANNING	1	Review and determination of grade or slope of a specific property by the Planning Commission	\$1,604 per application	\$2,155 per application	100%	\$551	34%
S-074	STAGING RIGHT-OF-WAY PERMIT	ENGINEERING	129	Review and inspection of staging equipment in the public right-of-way, such as concrete trucks, water trucks, or moving trucks.	\$110 per permit plus \$15 per meter per day	\$140 per permit plus \$15 per meter per day Permit is valid for one day	100%	\$30	27%
S-075	CRANE RIGHT-OF-WAY PERMIT	ENGINEERING	95	Review and inspection of the use of a crane in the public right-of-way.	\$110 per permit	\$140 per permit Permit is valid for one day	100%	\$30	27%
S-077	TEMPORARY FENCE RIGHT-OF-WAY PERMIT	ENGINEERING	17	Review and inspection of a temporary fence in the public right-of-way.	\$110 per permit	\$140 per permit Permit is valid for 14 days	100%	\$30	27%
S-073	MATERIAL STORAGE DROP-OFF PERMIT	ENGINEERING	35	Review and inspection of material storage drop-off in the public right-of-way.	\$110 per permit	\$135 per permit Permit is valid for one day	100%	\$25	23%
S-078	VALET PARKING RIGHT-OF-WAY PERMIT	ENGINEERING	4	Review and inspection of the request for a valet parking space in the public right-of-way.	New/Annual - \$110 per permit	New/Annual - \$135 per permit plus \$15 per meter per day	100%	\$25	23%
S-051	BUILDING PLAN CHECK/INSPECTION	BUILDING	1,337	Check building and construction plans to assure conformance of proposed works with City codes and standards, and inspection and permit issuance of construction to assure conformance with City codes and standards.	Various fees based on construction valuation and construction counts Plan Check fee is equal to 80% of the Building Permit Fee Expedited Plan Check - 150% of the standard plan check fee	The City should increase the valuation square foot costs by using the Engineering News Record Construction Cost Index on an annual basis. The current valuation square foot cost tables should be increased 36.4% to bring the costs current and the costs should be adjusted annually starting next year. See Appendix C for individual plumbing, mechanical, and electrical fees.	100%	VARIES	21%
S-006	ZONE CHANGE	PLANNING	1	Review a request to amend the zoning map, including evaluation of impacts on the surrounding area, city services, and the environment.	\$3,115 per application	\$3,705 per application	100%	\$590	19%
S-046	ZONING LETTER	PLANNING	5	Processing a request for the zoning or conduct of detailed research of a particular parcel on request.	\$109 per letter	\$130 per letter	100%	\$21	19%
S-016	GENERAL PLAN AMENDMENT - MAP	PLANNING	1	Review of a proposed amendment to the City General Plan map, including evaluation of impacts on the surrounding area, city services, and the environment.	\$3,115 per application	\$3,630 per application	100%	\$515	17%

Sort by % Change

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S-040	APPEAL TO THE CITY COUNCIL	PLANNING	1	Review an appeal of a decision of the Planning Commission, or as otherwise specified by the code, to the City Council.	Planning Fee - \$1,714 per appeal plus noticing fees of \$225 (300') or \$500 (500') City Clerk Fee - \$362 per appeal plus poster/advertising costs	\$1,805 per appeal plus mail notification and poster/advertising costs.	100%	\$271	13%
S-049	GENERAL PLAN MAINTENANCE	PLANNING	1	Maintenance and update of the City General Plan and other documents or policies pursuant to Government Code section 66014.	\$3.67 per \$1,000 building permit valuation This fee is applied to all residential and commercial construction with a valuation of \$100,000 or more per site/project.	No Change	100%	\$0	0%
S-068	BLUEPRINT/PLAN SHEET REPRODUCTION	ENGINEERING	20	Producing copies of blueprints or plan sheets on request.	\$3 per sheet	\$3 per sheet or actual cost if using an outside copier	100%	\$0	0%
S-083	WIDE/LONG LOAD PERMIT	ENGINEERING	5	Review the proposed route, vehicle, and cost of potential damage done by a vehicle that exceeds the allowable weight, height, or width limits for general travel on City streets.	Single Trip - \$16 Annual Permit - \$90 Fees are set by the State	No Change	100%	\$0	0%
S-060	GREASE CONTROL DEVICE INSPECTION	BUILDING	130	Review and inspection of grease interceptors and grease traps within the City sewer service area every 4 months.	Annual Inspection - \$98	Annual Inspection - \$85	100%	(\$13)	-13%
S-079	ROLL-OFF BIN RIGHT-OF-WAY PERMIT	ENGINEERING	35	Review and inspection of a roll-off refuse bin in the public right-of-way.	\$110 per permit	\$95 per permit Permit is valid for 14 days	100%	(\$15)	-14%
S-011	TIME EXTENSION	PLANNING	1	Processing a request for an extension of time for a discretionary project.	Final/Tentative Map Extension - \$1,517 per application	\$1,000 per application	100%	(\$517)	-34%
S-072	SEWER CAP	ENGINEERING	17	Review and inspection of the closure of a sewer service.	\$150 per permit	\$95 per permit	100%	(\$55)	-37%
S-058	RESIDENTIAL BUILDING REPORT/INSPECT	BUILDING	200	Review of the building permit history of a particular residential building when the building is sold.	\$243 per building	\$135 per building	100%	(\$108)	-44%
S-013	FINAL MAP	PLANNING	1	Review a final map for conformance with the Subdivision Map Act, tentative map, and City codes and standards.	\$1,476 per map	\$705 per map	100%	(\$771)	-52%
S-032	TEMPORARY SIGN PERMIT	PLANNING	20	Review of a temporary sign for conformance with City codes and standards.	\$255 per application	\$85 per application	100%	(\$170)	-67%
S-014	LOT LINE ADJUSTMENT	PLANNING	2	Review a proposed change to the boundary between two or more lots for conformance with City codes and standards.	\$1,605 per application	Applicant Requested - \$3,180 per application Condition of Approval or Combining Lots - \$375 per application	100%	\$1,575 (\$1,230)	98% -77%

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S-048	PUBLIC NOTICING	PLANNING	24	Noticing of a proposed project by mail, publication, or posting, when required by City codes or State law.	300 foot radius: First Notice - \$499 Second Notice - \$225 500 foot radius: First Notice - \$1,000 Second Notice - \$500 Poster - \$51	300 foot radius: First Notice - \$605 Second Notice - \$225 500 foot radius: First Notice - \$1,105 Second Notice - \$500 Poster - \$105	100%	\$106 \$0 \$105 \$0 \$54	21% 0% 11% 0% 106%
S-070	UTILITY TRENCH SERVICE CONNECT PRMT	ENGINEERING	185	Review and inspection of a utility trench and facility street restoration by a Utility company in the public right-of-way.	\$303 per permit plus \$200 per 250 linear feet over 250 linear feet	0-25 linear feet - \$410 25-150 linear feet - \$700 150+ linear feet - \$145 for each additional 150 linear feet	100%	\$107 \$397 NA	35% 131% NA
S-080	PERMANENT ENCROACHMENT PERMIT	ENGINEERING	31	Review and inspection of a request for a permanent encroachment in the public right-of-way.	\$261 per permit	Commercial Awning - \$190 Other - \$915 Annual Review - \$290	100%	(\$71) \$654 \$29	-27% 251% 11%
S-082	NEWSRACK PERMIT	ENGINEERING	215	Review and inspection of newsracks in the public right-of-way.	New - \$303 per permit Annual - \$20 per newsrack	New - \$225 per permit plus \$40 per newsrack Annual - \$20 per newsrack	100%	(\$38) \$0	-13% 0%
S-017	MURAL REVIEW	PLANNING	1	Review of a proposed mural for conformance with City codes and standards by the Planning Commission.	None	\$1,230 per application	100%	\$1,230	NA
S-018	TEMPORARY USE PERMIT	PLANNING	1	Review of a proposed temporary use for conformance with City codes and standards and impacts on the surrounding area and city services.	None	\$235 per application	100%	\$235	NA
S-022	UNUSUAL ARCHITECTURAL/BUILDING REV	PLANNING	1	Review of buildings with unusual architecture or other potential adverse conditions by the Planning Commission.	None	\$2,155 per application	100%	\$2,155	NA
S-023	DETERMINATION OF SIMILAR USE	PLANNING	1	Confirmation of a request that a use is similar to others in the specific zoning district.	None	\$1,670 per application 50% of this fee would be credited towards future code text amendment fees related to the same project.	100%	\$1,670	NA
S-024	PLANNING COMMISSION INTERPRETATION	PLANNING	1	Request for an interpretation of a zoning code requirement by the Planning Commission.	None	\$1,145 per application	100%	\$1,145	NA
S-025	REQUEST FOR REASONABLE ACCOMMODATION	PLANNING	1	Review a request for variation from zoning or building codes, procedures, or policies to afford a person with a disability equal access to housing.	None	\$900 per application	100%	\$900	NA
S-026	CATEGORICAL EXEMPTION	PLANNING	22	Review of a proposed project to determine if the project is categorically or statutorily exempt under the California Environmental Quality Act (CEQA).	None	\$120 per application	100%	\$120	NA
S-028	RECIRCULATED NEGATIVE DECLARATION	PLANNING	1	Preparation and recirculation of a revised initial study and mitigated/negative declaration/monitoring program pursuant to the California Environmental Quality Act (CEQA).	None	\$1,970 per application	100%	\$1,970	NA

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S-029	ENVIRONMENTAL IMPACT REPORT REVIEW	PLANNING	1	Preparation and review of an environmental impact report and mitigation monitoring program pursuant to the California Environmental Quality Act (CEQA).	Actual time and materials	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-034	ADMIN PERMIT - ABANDON CUP	PLANNING	1	Review an administrative use permit for abandonment of an existing Conditional Use Permit for conformance with City codes and standards.	None	\$645 per application	100%	\$645	NA
S-035	DEED RESTRICTION/COVENANT REVIEW	PLANNING	6	Review of a deed restriction or covenant required by the Municipal Code or as a condition of approval.	None	\$450 per application	100%	\$450	NA
S-036	DEVELOPMENT AGREEMENT	PLANNING	1	Develop, negotiate, and enforce an agreement to develop land, addressing use, design, infrastructure, and other relevant requirements.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-037	LANDSCAPE PLAN REVIEW	PLANNING	20	Review landscape plan less than 2,500 square feet for conformance with City codes and standards.	None	\$300 per application	100%	\$300	NA
S-038	PLANNING LANDSCAPE DOC PACKAGE REV	PLANNING	1	Review landscape plan of 2,500 square feet or larger for conformance with City codes and standards.	None	\$695 per application	100%	\$695	NA
S-041	PRELIMINARY PLAN REVIEW	PLANNING	50	Preliminary plan review, zone check, and/or detailed written material for a potential project.	None	\$135 per meeting This fee will be credited against future fees for a consistent project.	100%	\$135	NA
S-042	EXTRA MEETING	PLANNING	1	Conduct an extra meeting (typically a third meeting) prior to or after application submittal to determine project requirements.	None	\$395 per meeting	100%	\$395	NA
S-043	SPECIAL MEETING	PLANNING	1	Due to project complexity, special conditions, or opposition, conduct a special meeting to gain input and address issues.	None	\$1,150 per meeting	100%	\$1,150	NA
S-044	TRAFFIC/SPECIAL STUDY REVIEW	PLANNING	1	Review of a traffic study or other special study when required.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-045	EXTRA PLAN REVIEW	PLANNING	1	Additional review of a submitted plan over the standard number of plan reviews due to the actions or inactions of the applicant.	None	Actual charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-047	NEW/MODIFIED BUSINESS ZONING REVIEW	PLANNING	511	Review of a new business or change to an existing business to assure conformance with City codes and standards and approved entitlements.	None	\$35 per business	100%	\$35	NA

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-050	HISTORIC RESOURCE REVIEW	PLANNING	4	Review of a removal of historic designation or Certificate of Appropriateness issued by the City Council, or an administrative review of a Certificate of Appropriateness for conformance with City codes and standards.	None	Minor Certification - \$700 Major Certification - \$830 Nomination - \$960 Removal - \$830	100%	\$700 \$830 \$960 \$830	NA
S-052	SOLAR PLAN CHECK/INSPECTION	BUILDING	20	Review and inspection of a new photovoltaic solar system for conformance with City codes and standards.	Fees have been waived by the City Council	\$395 per system	100%	\$395	NA
S-053	TEMPORARY CERTIFICATE OF OCCUPANCY	BUILDING	5	Review and inspection of a request to temporarily occupy a building before final occupancy is granted.	None	\$60 per application	100%	\$60	NA
S-054	DAMAGED BUILDING INSPECTION	BUILDING	2	Review an inspection of the condition of a building after it has been damaged.	None	\$75 per inspection	100%	\$75	NA
S-055	EXTENDED CONSTRUCTION HOURS REVIEW	BUILDING	1	Review of a request for construction hours outside the normal operating hours.	None	\$75 per application	100%	\$75	NA
S-061	CLEAN BAY RESTAURANT-NPDES INSPECT	BUILDING	115	Review and inspection of restaurants for conformance with clean water run-off standards.	None	\$85 per inspection	100%	\$85	NA
S-062	LIGHT INDUSTRY-NPDES INSPECTION	BUILDING	50	Review and inspection of light industry establishments, such as car washes, auto repair shops, and gas stations, for conformance with clean water run-off standards.	None	\$60 per inspection	100%	\$60	NA
S-063	STORMWATER MITIGATION PLAN REVIEW	ENGINEERING	5	Review of a Stormwater Mitigation Plan for conformance with local and national standards.	None	\$280 per application If contract services are used, charge the actual cost of the contract services.	100%	\$280	NA
S-064	PUBLIC IMPROVEMENT PLAN CHECK	ENGINEERING	75	Review of plans for any additions to the City's infrastructure by a private party.	None	\$420 per plan	100%	\$420	NA
S-065	STREET/ROW VACATION REVIEW	ENGINEERING	1	Review a request to vacate a portion of a street or other public right-of-way.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-066	ENGINEERING STUDY REVIEW	ENGINEERING	1	Review of an Engineering Study when required.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. Stop Sign or Traffic Review Resident Requests - No charge for the first review. For any review within two years of the last review charge full costs of the review.	100%	NA	NA

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-087	ASSESSMENT DIST FORMATION RESEARCH	ENGINEERING	1	Research related to the formation of an Assessment District.	None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	100%	NA	NA
S-084	TRAFFIC PLAN REVIEW	ENGINEERING	20	Review of a traffic plan when required.	None	\$295 per plan	100%	\$295	NA
PUBLIC SAFETY SERVICES									
S-097	AMPLIFIED SOUND PERMIT	POLICE	50	Review of a request for an amplified sound permit on public property.	\$49 per permit	\$140 per permit	100%	\$91	186%
S-101	POLICE REPORT REPRODUCTION	POLICE	1,300	Providing a copy of a crime report, accident report, or other police documents on request.	\$0.10 per copy	\$0.25 per copy	100%	\$0.15	150%
S-096	VERIFICATION/CLEARANCE FORM/LETTER	POLICE	25	Investigate and prepare a clearance letter of local criminal history for individuals on request.	\$49 per letter	\$120 per letter	100%	\$71	145%
S-113	UNDERGROUND TANK INSTALL/REMOVAL	FIRE	1	Inspection of the installation or removal of an underground tank for conformance with fire code requirements.	\$195 per tank	\$440 per tank	100%	\$245	126%
S-098	BLOCK PARTY PERMIT	POLICE	22	Review of a request to close a street to have a neighborhood block party.	\$78 per permit	\$140 per permit	100%	\$62	79%
S-088	VEHICLE IMPOUND RELEASE	POLICE	400	Collection and release of a vehicle impounded by the City.	\$120 per vehicle	\$180 per vehicle	100%	\$60	50%
S-123	AMBULANCE RESPONSE - ALS	FIRE	435	Ambulance transport with advanced life support.	\$888 per response	Charge the maximum allowable county rates as calculated by the Los Angeles County Emergency Medical Services Agency, currently: Transport - \$1,232.50 Code 3 - \$118 Per mile charge - \$17 Average equipment charge - \$175 Oxygen - \$59.25 Backboard - \$46.25 Neonatal - \$176.50 Ice - \$24.75	100%	\$345	39%
S-092	BOOKING PROCESSING	POLICE	700	Processing a person who was arrested and booked.	\$300 per booking if resolved by the City Prosecutor	\$340 per booking	100%	\$40	13%
S-122	AMBULANCE RESPONSE - BLS	FIRE	330	Ambulance transport with basic life support.	\$888 per transport	Charge the maximum allowable county rates as calculated by the Los Angeles County Emergency Medical Services Agency, currently: Transport - \$897.75 Code 2 - \$46.50 Per mile charge - \$17 Average equipment charge - \$100 Oxygen - \$59.25 Backboard - \$46.25 Neonatal - \$176.50 Ice - \$24.75	100%	\$10	1%
S-091	VEHICLE REPOSSESSION	POLICE	12	Receive and enter repossessed vehicles into the statewide computer system.	\$15 per vehicle	\$15 per vehicle This fee is set by the State	100%	\$0	0%

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-105	ANIMAL RELEASE REDEMPTION	POLICE	20	Redemption of a stray animal if the animal is claimed before the animal is taken to the shelter.	First Offense - \$47 Second Offense - \$103 Third and Subsequent Response - \$171	No Change	100%	\$0	0%
S-116	SPRAY BOOTH ANNUAL PERMIT	FIRE	2	Annual inspection of spray booths operating in the City for conformance with fire code requirements.	\$246 per permit	\$145 per permit	100%	(\$101)	-41%
S-115	AUTO REPAIR SHOP ANNUAL PERMIT	FIRE	30	Annual inspection of auto repair shops operating in the City for conformance with fire code requirements.	\$291 per permit	\$145 per permit	100%	(\$146)	-50%
S-086	POLICE ALARM PERMIT	POLICE	95	Registration of a burglar alarm in the City so as to have accurate contact information.	New - \$37 per permit	New/Annual - \$16 per permit	100%	(\$21)	-57%
S-103	POLICE PHOTO REPRODUCTION	POLICE	6	Providing copies of crime or accident photographs on request.	\$29 per photograph	\$8 per photograph or disk	100%	(\$21)	-72%
S-120	OPEN FIRE PERMIT	FIRE	50	Review of a request for an open fire at a City park.	\$87 per permit 45 of the 50 permits paid no fee	\$20 per permit All applicants should pay the fee	100%	(\$67)	-77%
S-085	POLICE FALSE ALARM RESPONSE	POLICE	726	Responding to an alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical/mechanical malfunction or user error.	3 free responses in a calendar year Each subsequent response - \$84	3 free responses in a calendar year Each subsequent response: Burglary Alarm - \$84 Robbery Alarm - \$240	100%	- \$0 \$156	- 0% 186%
S-104	ANIMAL CONTROL SERVICES	POLICE	1,150	Control of animals within the City.	Dog License: Spayed/Neutered - \$12 Other - \$29 Duplicate License - \$3 Cat License: Spayed/Neutered - \$6 Other - \$14 Lost Tag - \$6 Change Owner: Spayed Neutered - \$6 Other - \$14 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80	Dog License: Spayed/Neutered - \$20 Other - \$80 Duplicate License - \$6 Cat License: Spayed/Neutered - \$12 Other - \$28 Lost Tag - \$6 Change Owner: Spayed Neutered - \$12 Other - \$28 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80	25%	\$8 \$51 \$3 \$6 \$14 \$0 \$6 \$14 \$0 \$0	67% 176% 100% 100% 0% 100% 0% 0%
S-114	ANNUAL BUSINESS FIRE INSPECTION	FIRE	1,750	Providing an annual fire and life safety inspection of a business or apartment building within the City.	Commercial Building/Apartment Re-Inspection - \$291	Annual Inspection - \$55 (includes one follow-up inspection) Third and subsequent inspections - \$55	100%	\$55 (\$236)	NA -81%
S-087	DUI COLLISION RESPONSE	POLICE	25	Responding to and investigating a DUI accident which results in property damage, injury, or death.	None	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State law.	100%	NA	NA
S-089	VEHICLE IDENTIFICATION VERIFICATION	POLICE	15	Verification of a vehicle identification on request.	None	Resident - No Charge Non-Resident - \$35 per vehicle	100%	\$35	NA
S-090	CITATION SIGN-OFF	POLICE	250	Sign-off a citation.	None	Resident - No Charge Non-Resident - \$35 per citation	100%	\$35	NA

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-093	TAXICAB INSPECTION	POLICE	160	Safety inspections of taxicabs operating in the City.	None	First inspection - No Charge (part of franchise fee) Subsequent inspection - \$45 One Day Taxicab Franchise Fee - \$35	100%	\$45	NA
S-094	POLICE BUSINESS BACKGROUND CHECK	POLICE	1	Processing an application in which a background check for the applicant is needed.	None	\$215 per application plus any state fees	100%	\$215	NA
S-095	CONCEALED WEAPONS PERMIT	POLICE	1	Review of an application for a concealed weapons permit to insure the public safety.	None	Fees are set by the State (Penal Code section 12054): New Application - \$100 (\$20 collected upon application and the balance collected if the license is issued.) Renewal - \$25 Amended - \$10 Psychological testing costs are to be added to the above fees up to \$150 State background check fees are to be added to the above fees	100%	\$100	NA
S-099	NON-RESIDENT BABY SEAT INSPECTION	POLICE	150	Providing baby seat inspection services to non-residents on request.	None	\$50 per inspection	100%	\$50	NA
S-100	PRIVATE SPECIAL EVENT PERMIT	POLICE	5	Review and planning of a private special event in the public right-of-way.	None	\$455 per application	100%	\$455	NA
S-102	POLICE AUDIO/VIDEO/DVD COPY	POLICE	15	Reproduction of a video or audio tape or DVD on request.	None	\$8 per disk/tape	100%	\$8	NA
S-106	DECEASED ANIMAL PICK-UP	POLICE	5	Pick-up of a deceased animal on request.	None	\$50 per animal	100%	\$50	NA
S-107	ANIMAL TRAP RENTAL	POLICE	6	Rental of an animal trap on request.	None	\$25 per rental plus \$200 deposit	100%	\$25	NA
S-108	PET HOME QUARANTINE REVIEW	POLICE	3	Review and inspection of a home in which a pet is required to be quarantined.	None	\$50 per review	100%	\$50	NA
S-109	MULTIPLE DOG REVIEW	POLICE	3	Review of a request to keep more than the allowable number of dogs.	None	\$100 per application	100%	\$100	NA
S-110	FIRE SPRINKLER SYSTEM INSPECTION	FIRE	8	Inspection of a new fire sprinkler system for conformance with fire code requirements.	None	1-100 heads - \$295 100+ heads - \$585	100%	\$295 \$585	NA
S-111	FIRE ALARM SYSTEM INSPECTION	FIRE	3	Inspection of a new fire alarm system for conformance with fire code requirements.	None	1-50 devices - \$145 50+ devices - \$295	100%	\$145 \$295	NA
S-112	SPEC FIRE PROTECTION SYST INSPECT	FIRE	7	Inspection of a specialized fire protection system for conformance with fire code requirements.	None	\$145	100%	\$145	NA
S-117	SPECIAL EVENT FIRE CODE PERMIT	FIRE	25	Review of the fire code requirements for a special event, including filming.	Actual hourly rates	Charge the fully allocated hourly rates for all personnel involved.	100%	NA	NA
S-118	MISCELLANEOUS FIRE CODE PERMIT	FIRE	1	Inspection of a fire code permit not otherwise specified for conformance with fire code requirements.	None	\$145 per permit	100%	\$145	NA
S-119	STATE MANDATED FIRE INSPECTION	FIRE	1	Providing an annual fire and life safety inspection of a public institution as listed in the State Fire Code.	None	\$340 per inspection	100%	\$340	NA

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-121	FIRE FALSE ALARM RESPONSE	FIRE	60	Responding to a fire alarm where it is concluded that the alarm was activated due to a system malfunction or user error.	None	First three responses in a calendar year - No Charge Each subsequent response - \$285	100%	\$265	NA
S-124	FIRE STANDBY SERVICES	FIRE	1	Providing fire stand-by services on request or need.	Actual hourly rates	Charge the fully allocated hourly rates for all personnel used.	100%	NA	NA
S-125	HAZARDOUS MATERIALS SPILL RESPONSE	FIRE	1	Responding to a hazardous materials spill in the public right-of-way.	None	Charge the fully allocated hourly rates for all personnel used plus any outside costs.	100%	NA	NA
RECREATION SERVICES									
S-126	SUMMER CAMP/AFTERSCHOOL PROGRAM	COMMUNITY RESOURCES	1	Providing Summer Camp and Afterschool Programs to the community.	Summer Camp: Resident - \$165 per week Non-Resident - \$175 per week Afterschool Program: \$185 per 30 school days \$500 per semester Various fees depending on the class Refund Transaction - \$15 Non-Resident Rate: \$0-\$99 class fee - \$5 \$100+ class fee - \$10 Administrative Fee - \$15 per class Adult Softball: New Team - \$475 Returning Team - \$450	Summer Camp: Resident - \$175 per week Non-Resident - \$185 per week Afterschool Program: \$230 per 30 school days \$625 per semester No Change	150% of Direct Costs	\$10 \$10 -\$45 \$125	6% 6% - 24% 25%
S-127	RECREATION CLASSES	COMMUNITY RESOURCES	1	Providing recreation classes to the community.			145% of Direct Costs	\$0	0%
S-128	PRIVATE SPECIAL EVENTS	COMMUNITY RESOURCES	20	Coordinating privately-run special events that are provided in the public right-of-way.	Commercial Application Fee - \$500 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$1 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$160	Commercial Application Fee - \$750 Commercial Category I - 70/30 revenue split with the City receiving 30% Commercial Category II - \$2,389 Commercial Category III - \$2,628 Commercial Category IV - \$4,778 Non-Profit - \$500 application fee plus \$2 per participant Co-Sponsor - \$250 per sponsor Set Up - \$200 per day Tear Down - \$200 per day Event Supervisor - \$300 per day City Pass Thru - \$250 application fee	100%	\$250 -\$ -\$ \$0 \$0 \$0 \$500 \$0 \$0 \$0 \$90	50% - - 0% 0% 0% NA 0% 0% 0% 56%
S-129	EXCURSIONS	COMMUNITY RESOURCES	1	Providing excursions to the community.	Various fees depending on the excursion.	The City should pass through the staff costs associated with each excursion.	100%	NA	NA

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
S-130	THEATER SERVICES	COMMUNITY RESOURCES	1	Providing the theater to the community.	Application Fee: Theater - \$100 Second Story Theater - \$20 Various fees depending on the theater, type of performance, and staff and equipment use	1,500 hours per year are given to the Hermosa Arts Foundation at no charge and the Foundation then gives the hours to other groups. This practice means that this service is only recovering 15% of its costs, since groups can rent from the HAF and pay nothing instead of renting from the City. The City should end this practice. The City should undertake a more thorough marketing and pricing review of the Theater to determine what is possible with this facility.	100%	NA	NA
S-131	RECREATION FACILITY RENTALS	COMMUNITY RESOURCES	1	Rental of the Community Center, Clark Building, Tennis Courts, Pier Plaza, Valley Park, and South Park.	Application Fee - \$20 Recreation Facilities - Various fees depending on the room, type of group, and staff and equipment use Tennis Courts (Residents only): InstructorPro (no lights) - \$7 per hour Resident Reservation - \$5 per hour All Lighted Hours - \$10 per hour Pier Plaza: \$300 per day staff fee plus \$10,000 per day for Commercial Rentals	No Change	100%	\$0	0%
S-132	BALLFIELD RENTALS	COMMUNITY RESOURCES	1	Rental of ballfields and the gymnasium to the community.	AYSO Participation Fee - \$10 per participant Little League Participation Fee - No Charge Gymnasium: Application fee - \$20 Rental rate: Commercial - \$50 per hour Non-Profit - \$25 per hour Damage Deposit - \$100	The City should charge the Little League for use of the fields. The City should charge all users, including HBYB, for the use of the gymnasium.	175%	NA	NA
S-133	FILM PERMIT	COMMUNITY RESOURCES	15	Processing a request to film in the public right-of-way.	Filming: Application/Permit Fee - \$478 Student Application Fee - \$100 Location Fee - \$1,115-\$2,500 per location per day Parking Meter - \$22 Film Prep or Strike Fee - \$100-\$1,000 per location per day Still Photography: Application Fee - \$200 Location Fee: First Location - \$200 Each Additional Location - \$100	No Change	100%	\$0	0%

Sort by % Change

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	SUGG. RECOVERY %	\$ NET CHANGE	% NET CHANGE
MAINTENANCE SERVICES									
S-134	BANNER HANGING	PUBLIC WORKS	40	Hanging a banner in the public right-of-way.	\$480 per banner	\$710 per banner	100%	\$230	48%
S-135	STREET SWEEPING	PUBLIC WORKS	1	Providing street sweeping services to the community.	None	These costs should be recovered as part of the refuse bill since it is the collection of stray refuse.	100%	NA	NA
ADMINISTRATIVE SERVICES									
S-145	APPEAL TO CITY COUNCIL FROM STAFF	CITY CLERK	1	Processing an appeal of a staff decision to the City Council.	\$362 per appeal plus noticing fees of \$225 (300') or \$500 (500') and poster/advertising costs	\$1,075 per appeal plus noticing costs and poster/advertising costs	100%	\$713	197%
S-142	NSF CHECK PROCESSING	FINANCE	100	Processing a check returned for insufficient funds.	\$22 per NSF check	\$55 per NSF check	100%	\$33	150%
S-143	DOCUMENT REPRODUCTION	CITY CLERK	250	Reproduction of documents on request.	\$0.10 per copy	\$0.25 per copy	100%	\$0.15	150%
S-140	GARAGE SALE PERMIT	CASHIER	44	Processing a garage sale permit	\$3 per permit	\$7 per permit	100%	\$4	133%
S-141	COMPOSTING WORM BIN PROCESSING	CASHIER	9	Processing a request for a worm bin.	\$70 per bin	No Change	100%	\$0	0%
S-146	PASSPORT PROCESSING	CITY CLERK	958	Processing a new passport on request.	Passport Processing - \$25 (fee is set by the Federal government) Photograph - \$10	No Change	100%	\$0	0%
S-136	PARKING PERMIT PROCESSING	CASHIER	10,923	Processing a residential parking permit	Annual - \$40 (if processed after September 1st - \$20) Replacement - \$3 Employees - \$143 Daily - \$6 Driveway - \$44 Special Event - \$1 per Guest up to 5 guests (6 and over is no charge) Contractor - \$34	Annual - \$40 (if processed after September 1st - \$20) Replacement - \$3 Employees - \$143 Daily - \$11 Driveway - \$150 Special Event - \$1 per Guest (no limit) Contractor - \$34	100%	\$106	241%
S-137	PARKING CASH KEY PROCESSING	CASHIER	857	Processing a parking meter cash key.	None	Initial - \$15 Re-Load - \$15	100%	\$15	NA
S-138	PARKING LOT MONTHLY PASS	CASHIER	1,032	Processing a parking lot monthly pass which allows for parking up to 72 hours at one time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-139	DAILY PARKING LOT PROCESSING	CASHIER	1,728	Processing a parking lot daily pass which is valid for one month but only allows parking for up to one day at a time.	None	Processing fee - \$6 (in addition to parking rates)	100%	\$6	NA
S-144	DOCUMENT CERTIFICATION	CITY CLERK	5	Certifying that a City document is a true copy.	None	\$2.50 per document	100%	\$2.50	NA
S-147	INITIATIVE PROCESSING	CITY CLERK	1	Processing and filing of City initiative filing papers.	None	\$200 per initiative, refunded if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	100%	\$200	NA
S-148	ANNUAL AGENDA SUBSCRIPTION SERVICE	CITY MANAGER	20	Copying and mailing City Council agendas on request.	None	\$85 per subscriber per year (this includes postage and copying costs)	100%	\$85	NA

SUMMARY OF REVENUE

CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT	SUGGEST	POSSIBLE NEW REVENUE
S-001	CONDITIONAL USE PERMIT - COMM/OTHER	\$8,020	\$24,055	(\$16,035)	33.3%	100.0%	\$16,000
S-002	CONDITIONAL USE PERMIT - FENCE/WALL	\$1,474	\$2,024	(\$550)	72.8%	100.0%	\$0
S-003	CUP/PDP - CONDO	\$4,032	\$5,482	(\$1,450)	73.5%	100.0%	\$1,500
S-004	PRECISE DEVELOPMENT PLAN	\$10,380	\$21,156	(\$10,776)	49.1%	100.0%	\$10,800
S-005	TEXT AMENDMENT	\$1,886	\$4,629	(\$2,743)	40.7%	100.0%	\$2,700
S-006	ZONE CHANGE	\$3,115	\$3,703	(\$588)	84.1%	100.0%	\$0
S-007	VARIANCE	\$3,738	\$7,759	(\$4,021)	48.2%	100.0%	\$4,000
S-008	SIGN VARIANCE	\$1,869	\$2,785	(\$916)	67.1%	100.0%	\$900
S-009	PARKING PLAN	\$8,850	\$25,713	(\$16,863)	34.4%	100.0%	\$16,900
S-010	AMENDMENT TO PLANNING ENTITLEMENT	\$11,704	\$26,395	(\$14,691)	44.3%	100.0%	\$14,700
S-011	TIME EXTENSION	\$1,517	\$1,000	\$517	151.7%	100.0%	(\$500)
S-012	TENTATIVE MAP	\$3,948	\$8,953	(\$5,005)	44.1%	100.0%	\$5,000
S-013	FINAL MAP	\$1,476	\$706	\$770	209.1%	100.0%	(\$800)
S-014	LOT LINE ADJUSTMENT	\$3,210	\$3,555	(\$345)	90.3%	100.0%	\$0
S-015	GENERAL PLAN AMENDMENT - TEXT	\$3,115	\$4,570	(\$1,455)	68.2%	100.0%	\$0
S-016	GENERAL PLAN AMENDMENT - MAP	\$3,115	\$3,631	(\$516)	85.8%	100.0%	\$0
S-017	MURAL REVIEW	\$0	\$1,231	(\$1,231)	0.0%	100.0%	\$0
S-018	TEMPORARY USE PERMIT	\$0	\$233	(\$233)	0.0%	100.0%	\$0
S-019	SLOPE/GRADE HEIGHT DETERMINATION	\$1,604	\$2,157	(\$553)	74.4%	100.0%	\$0
S-020	HEIGHT LIMIT EXCEPTION	\$1,605	\$3,943	(\$2,338)	40.7%	100.0%	\$0
S-021	LEGAL DETERMINATION	\$2,266	\$3,889	(\$1,623)	58.3%	100.0%	\$1,600
S-022	UNUSUAL ARCHITECTURAL/BUILDING REV	\$0	\$2,157	(\$2,157)	0.0%	100.0%	\$0
S-023	DETERMINATION OF SIMILAR USE	\$0	\$1,668	(\$1,668)	0.0%	100.0%	\$0
S-024	PLANNING COMMISSION INTERPRETATION	\$0	\$1,144	(\$1,144)	0.0%	100.0%	\$0
S-025	REQUEST FOR REASONABLE ACCOMODATION	\$0	\$902	(\$902)	0.0%	100.0%	\$0
S-026	CATEGORICAL EXEMPTION	\$0	\$2,632	(\$2,632)	0.0%	100.0%	\$2,600
S-027	INITIAL STUDY/NEGATIVE DECLARATION	\$2,636	\$6,586	(\$3,950)	40.0%	100.0%	\$4,000
S-028	RECIRCULATED NEGATIVE DECLARATION	\$0	\$1,972	(\$1,972)	0.0%	100.0%	\$0
S-029	ENVIRONMENTAL IMPACT REPORT REVIEW	N/A	N/A	N/A	N/A	100.0%	\$0
S-030	PLANNING SIGN PERMIT	\$7,134	\$14,863	(\$7,729)	48.0%	100.0%	\$7,700

CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT SUGGEST	POSSIBLE NEW REVENUE
S-031	MASTER SIGN PROGRAM	\$246	\$672	(\$426)	36.6%	\$0 #
S-032	TEMPORARY SIGN PERMIT	\$5,100	\$1,740	\$3,360	293.1%	(\$3,400)
S-033	ADMIN PERMIT - LIMITED OUTDOOR SEAT	\$86	\$255	(\$169)	33.7%	\$0 #
S-034	ADMIN PERMIT - ABANDON CUP	\$0	\$643	(\$643)	0.0%	\$0 #
S-035	DEED RESTRICTION/COVENANT REVIEW	\$0	\$2,700	(\$2,700)	0.0%	\$2,700
S-036	DEVELOPMENT AGREEMENT	N/A	N/A	N/A	100.0%	\$0
S-037	LANDSCAPE PLAN REVIEW	\$0	\$5,992	(\$5,992)	0.0%	\$6,000
S-038	PLANNING LANDSCAPE DOC PACKAGE REV	\$0	\$696	(\$696)	0.0%	\$700
S-039	APPEAL TO THE PLANNING COMMISSION	\$3,208	\$4,803	(\$1,595)	66.8%	\$1,600
S-040	APPEAL TO THE CITY COUNCIL	\$2,076	\$1,806	\$270	115.0%	\$0 #
S-041	PRELIMINARY PLAN REVIEW	\$0	\$6,607	(\$6,607)	0.0%	\$3,300 **
S-042	EXTRA MEETING	\$0	\$396	(\$396)	0.0%	\$0 #
S-043	SPECIAL MEETING	\$0	\$1,151	(\$1,151)	0.0%	\$0 #
S-044	TRAFFIC/SPECIAL STUDY REVIEW	N/A	N/A	N/A	100.0%	\$0
S-045	EXTRA PLAN REVIEW	N/A	N/A	N/A	100.0%	\$0
S-046	ZONING LETTER	\$545	\$661	(\$116)	82.5%	\$100
S-047	NEW/MODIFIED BUSINESS ZONING REVIEW	\$0	\$16,878	(\$16,878)	0.0%	\$16,900
S-048	PUBLIC NOTICING	\$0	\$30,291	(\$30,291)	0.0%	\$30,300
S-049	GENERAL PLAN MAINTENANCE	\$140,000	\$140,000	\$0	100.0%	\$0
S-050	HISTORIC RESOURCE REVIEW	\$0	\$3,319	(\$3,319)	0.0%	\$0 #
S-051	BUILDING PLAN CHECK/INSPECTION	\$811,416	\$1,034,450	(\$223,034)	78.4%	\$150,000
S-052	SOLAR PLAN CHECK/INSPECTION	\$0	\$7,872	(\$7,872)	0.0%	\$7,900
S-053	TEMPORARY CERTIFICATE OF OCCUPANCY	\$0	\$300	(\$300)	0.0%	\$300
S-054	DAMAGED BUILDING INSPECTION	\$0	\$151	(\$151)	0.0%	\$200
S-055	EXTENDED CONSTRUCTION HOURS REVIEW	\$0	\$77	(\$77)	0.0%	\$0 #
S-056	OCCUPANT LOAD REVIEW	\$1,745	\$4,481	(\$2,736)	38.9%	\$2,700
S-057	BUILDING ADDRESS CHANGE	\$600	\$1,823	(\$1,223)	32.9%	\$1,200
S-058	RESIDENTIAL BUILDING REPORT/INSPECT	\$48,600	\$26,488	\$22,112	183.5%	(\$22,100)
S-059	APPEAL TO BOARD OF APPEALS	\$514	\$1,126	(\$612)	45.6%	\$0 #
S-060	GREASE CONTROL DEVICE INSPECTION	\$12,740	\$10,671	\$2,069	119.4%	(\$2,100)

**CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011**

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT	PERCENT RECOVERY SUGGEST	POSSIBLE NEW REVENUE
S-061	CLEAN BAY RESTAURANT-NPDES INSPECT	\$0	\$9,898	(\$9,898)	0.0%	100.0%	\$9,900
S-062	LIGHT INDUSTRY-NPDES INSPECTION	\$0	\$3,000	(\$3,000)	0.0%	100.0%	\$3,000
S-063	STORMWATER MITIGATION PLAN REVIEW	\$0	\$1,400	(\$1,400)	0.0%	100.0%	\$1,400
S-064	PUBLIC IMPROVEMENT PLAN CHECK	\$0	\$31,489	(\$31,489)	0.0%	100.0%	\$31,500
S-065	STREET/ROW VACATION REVIEW	\$0	\$1,559	(\$1,559)	0.0%	100.0%	\$0 #
S-066	ENGINEERING STUDY REVIEW	N/A	N/A	N/A	N/A	100.0%	\$0
S-067	ASSESSMENT DIST FORMATION RESEARCH	N/A	N/A	N/A	N/A	100.0%	\$0
S-068	BLUEPRINT/PLAN SHEET REPRODUCTION	\$60	\$522	(\$462)	11.5%	100.0%	\$0
S-069	NON-UTIL STREET EXCAVATION PERMIT	\$16,640	\$37,478	(\$20,838)	44.4%	100.0%	\$20,800
S-070	UTILITY TRENCH SERVICE CONNECT PRMT	\$55,025	\$79,171	(\$24,146)	69.5%	100.0%	\$24,100
S-071	SEWER LATERAL INSTALLATION PERMIT	\$4,660	\$6,380	(\$1,720)	73.0%	100.0%	\$1,700
S-072	SEWER CAP	\$2,550	\$1,602	\$948	159.2%	100.0%	(\$900)
S-073	MATERIAL STORAGE DROP-OFF PERMIT	\$3,850	\$4,678	(\$828)	82.3%	100.0%	\$800
S-074	STAGING RIGHT-OF-WAY PERMIT	\$13,420	\$18,246	(\$4,826)	73.6%	100.0%	\$4,800
S-075	CRANE RIGHT-OF-WAY PERMIT	\$10,450	\$13,437	(\$2,987)	77.8%	100.0%	\$3,000
S-076	SCAFFOLDING RIGHT-OF-WAY PERMIT	\$3,850	\$5,801	(\$1,951)	66.4%	100.0%	\$2,000
S-077	TEMPORARY FENCE RIGHT-OF-WAY PERMIT	\$1,870	\$2,404	(\$534)	77.8%	100.0%	\$500
S-078	VALET PARKING RIGHT-OF-WAY PERMIT	\$440	\$535	(\$95)	82.2%	100.0%	\$100
S-079	ROLL-OFF BIN RIGHT-OF-WAY PERMIT	\$3,850	\$3,334	\$516	115.5%	100.0%	(\$500)
S-080	PERMANENT ENCROACHMENT PERMIT	\$7,830	\$24,126	(\$16,296)	32.5%	100.0%	\$16,300
S-081	OUTDOOR DINING ENCROACHMENT PERMIT	\$2,290	\$3,870	(\$1,580)	59.2%	100.0%	\$1,600
S-082	NEWSRACK PERMIT	\$4,583	\$4,380	\$203	104.6%	100.0%	\$0
S-083	WIDE/LONG LOAD PERMIT	\$80	\$586	(\$506)	13.7%	100.0%	\$0
S-084	TRAFFIC PLAN REVIEW	\$0	\$5,919	(\$5,919)	0.0%	100.0%	\$5,900
SUBTOTAL - COMMUNITY DEVELOPMENT		\$1,245,018	\$1,755,357	(\$510,339)	70.9%		\$409,400
S-085	POLICE FALSE ALARM RESPONSE	\$0	\$33,739	(\$33,739)	0.0%	100.0%	\$0
S-086	POLICE ALARM PERMIT	\$1,295	\$1,563	(\$268)	82.9%	100.0%	\$200
S-087	DUI COLLISION RESPONSE	\$0	\$14,163	(\$14,163)	0.0%	100.0%	\$0

CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT SUGGEST	POSSIBLE NEW REVENUE
S-088	VEHICLE IMPOUND RELEASE	\$48,000	\$73,216	(\$25,216)	65.6%	\$23,200
S-089	VEHICLE IDENTIFICATION VERIFICATION	\$0	\$565	(\$565)	0.0%	\$0
S-090	CITATION SIGN-OFF	\$0	\$9,445	(\$9,445)	0.0%	\$0
S-091	VEHICLE REPOSSESSION	\$180	\$383	(\$203)	47.0%	\$0
S-092	BOOKING PROCESSING	\$0	\$243,964	(\$243,964)	100.0%	\$0
S-093	TAXICAB INSPECTION	\$0	\$7,653	(\$7,653)	100.0%	\$0
S-094	POLICE BUSINESS BACKGROUND CHECK	\$0	\$220	(\$220)	100.0%	\$200
S-095	CONCEALED WEAPONS PERMIT	\$0	\$799	(\$799)	100.0%	\$0
S-096	VERIFICATION/CLEARANCE FORM/LETTER	\$1,225	\$3,089	(\$1,864)	39.7%	\$1,800
S-097	AMPLIFIED SOUND PERMIT	\$2,450	\$7,280	(\$4,830)	33.7%	\$4,600
S-098	BLOCK PARTY PERMIT	\$1,716	\$3,203	(\$1,487)	53.6%	\$1,400
S-099	NON-RESIDENT BABY SEAT INSPECTION	\$0	\$7,479	(\$7,479)	0.0%	\$0
S-100	PRIVATE SPECIAL EVENT PERMIT	\$0	\$6,167	(\$6,167)	0.0%	\$2,300
S-101	POLICE REPORT REPRODUCTION	\$130	\$1,261	(\$1,131)	10.3%	\$200
S-102	POLICE AUDIO/VIDEO/DVD COPY	\$0	\$247	(\$247)	0.0%	\$100
S-103	POLICE PHOTO REPRODUCTION	\$174	\$46	\$128	378.3%	(\$100)
S-104	ANIMAL CONTROL SERVICES	\$13,209	\$78,519	(\$65,310)	16.8%	\$10,000
S-105	ANIMAL RELEASE REDEMPTION	\$1,100	\$1,034	\$66	106.4%	\$0
S-106	DECEASED ANIMAL PICK-UP	\$0	\$259	(\$259)	0.0%	\$100
S-107	ANIMAL TRAP RENTAL	\$0	\$155	(\$155)	0.0%	\$100
S-108	PET HOME QUARANTINE REVIEW	\$0	\$155	(\$155)	0.0%	\$100
S-109	MULTIPLE DOG REVIEW	\$0	\$310	(\$310)	0.0%	\$300
S-110	FIRE SPRINKLER SYSTEM INSPECTION	\$0	\$2,927	(\$2,927)	0.0%	\$2,900
S-111	FIRE ALARM SYSTEM INSPECTION	\$0	\$585	(\$585)	0.0%	\$600
S-112	SPEC FIRE PROTECTION SYST INSPECT	\$0	\$1,024	(\$1,024)	0.0%	\$1,000
S-113	UNDERGROUND TANK INSTALL/REMOVAL	\$195	\$439	(\$244)	44.4%	\$200
S-114	ANNUAL BUSINESS FIRE INSPECTION	\$0	\$75,693	(\$75,693)	0.0%	\$50,000
S-115	AUTO REPAIR SHOP ANNUAL PERMIT	\$8,730	\$4,390	\$4,340	198.9%	(\$4,300)
S-116	SPRAY BOOTH ANNUAL PERMIT	\$492	\$293	\$199	167.9%	(\$200)
S-117	SPECIAL EVENT FIRE CODE PERMIT	\$8,172	\$11,009	(\$2,837)	74.2%	\$2,800

CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT	PERCENT RECOVERY SUGGEST	POSSIBLE NEW REVENUE
S-118	MISCELLANEOUS FIRE CODE PERMIT	\$0	\$146	(\$146)	0.0%	100.0%	\$0 #
S-119	STATE MANDATED FIRE INSPECTION	\$0	\$341	(\$341)	0.0%	100.0%	\$0 #
S-120	OPEN FIRE PERMIT	\$435	\$863	(\$428)	50.4%	100.0%	\$400
S-121	FIRE FALSE ALARM RESPONSE	\$0	\$15,947	(\$15,947)	0.0%	100.0%	\$0
S-122	AMBULANCE RESPONSE - BLS	\$194,120	\$868,154	(\$674,034)	22.4%	100.0%	\$10,000
S-123	AMBULANCE RESPONSE - ALS	\$255,880	\$1,157,539	(\$901,659)	22.1%	100.0%	\$149,900
S-124	FIRE STANDBY SERVICES	\$85	\$111	(\$26)	76.6%	100.0%	\$0 #
S-125	HAZARDOUS MATERIALS SPILL RESPONSE	\$0	\$111	(\$111)	0.0%	100.0%	\$0 #
	SUBTOTAL - PUBLIC SAFETY	\$537,588	\$2,634,486	(\$2,096,898)	20.4%		\$257,800
S-126	SUMMER CAMP/AFTERSCHOOL PROGRAM	\$100,000	\$243,339	(\$143,339)	41.1%	150.0%	See Text
S-127	RECREATION CLASSES	\$402,000	\$395,192	\$6,808	101.7%	145.0%	See Text
S-128	PRIVATE SPECIAL EVENTS	\$50,000	\$47,447	\$2,553	105.4%	100.0%	See Text
S-129	EXCURSIONS	\$23,000	\$67,185	(\$44,185)	34.2%	100.0%	See Text
S-130	THEATER SERVICES	\$75,000	\$485,455	(\$410,455)	15.4%	100.0%	See Text
S-131	RECREATION FACILITY RENTALS	\$343,360	\$131,694	\$211,666	260.7%	100.0%	See Text
S-132	BALLFIELD RENTALS	\$38,918	\$59,970	(\$21,052)	64.9%	100.0%	See Text
S-133	FILM PERMIT	\$25,000	\$7,077	\$17,923	353.3%	100.0%	\$0
	SUBTOTAL - LEISURE & CULTURAL	\$1,057,278	\$1,437,359	(\$380,081)	73.6%		\$0
S-134	BANNER HANGING	\$10,000	\$28,383	(\$18,383)	35.2%	100.0%	\$5,000 **
S-135	STREET SWEEPING	\$0	\$217,439	(\$217,439)	0.0%	100.0%	\$217,400
	SUBTOTAL - MAINTENANCE	\$10,000	\$245,822	(\$235,822)	4.1%		\$222,400
S-136	PARKING PERMIT PROCESSING	\$415,226	\$235,436	\$179,790	176.4%	100.0%	\$6,000
S-137	PARKING CASH KEY PROCESSING	\$0	\$12,658	(\$12,658)	0.0%	100.0%	\$12,700
S-138	PARKING LOT MONTHLY PASS	\$0	\$6,275	(\$6,275)	0.0%	100.0%	\$6,300

CITY OF HERMOSA BEACH
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2010-2011

REF #	SERVICE TITLE	REVENUE	COST	PROFIT/ (SUBSIDY)	PERCENT RECOVERY CURRENT	SUGGEST	POSSIBLE NEW REVENUE
S-139	DAILY PARKING LOT PROCESSING	\$0	\$10,506	(\$10,506)	0.0%	100.0%	\$10,500
S-140	GARAGE SALE PERMIT	\$132	\$306	(\$174)	43.1%	100.0%	\$200
S-141	COMPOSTING WORM BIN PROCESSING	\$0	\$94	(\$94)	0.0%	100.0%	\$0
S-142	NSF CHECK PROCESSING	\$2,200	\$5,632	(\$3,432)	39.1%	100.0%	\$3,400
S-143	DOCUMENT REPRODUCTION	\$25	\$200	(\$175)	12.5%	100.0%	\$100
S-144	DOCUMENT CERTIFICATION	\$0	\$12	(\$12)	0.0%	100.0%	\$0
S-145	APPEAL TO CITY COUNCIL FROM STAFF	\$362	\$1,073	(\$711)	33.7%	100.0%	\$0 #
S-146	PASSPORT PROCESSING	\$28,430	\$40,263	(\$11,833)	70.6%	100.0%	\$0
S-147	INITIATIVE PROCESSING	\$0	\$622	(\$622)	0.0%	100.0%	\$0 #
S-148	ANNUAL AGENDA SUBSCRIPTION SERVICE	\$0	\$662	(\$662)	0.0%	100.0%	\$300 **
SUBTOTAL - FINANCE & ADMINISTRATION		\$446,375	\$313,739	\$132,636	142.3%		\$39,500
GRAND TOTAL		\$3,296,259	\$6,386,763	(\$3,090,504)	51.6%		\$929,100

KEY TO SYMBOLS:

** - Market Sensitive

- Occurs Infrequently

**Updates
to
Cost of Services
Study**

**Dated February 2011
(Big Book)**

Appendix A

In order of Reference Number

**CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011**

SERVICE POLICE FALSE ALARM RESPONSE				REFERENCE NO. S-085		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 726		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER	Burglary	0.27	\$40.80	677	\$27,622
		TYPE SUBTOTAL	0.27	\$40.80		\$27,622
POLICE	POLICE OFFICER	Robbery	0.49	\$74.04	49	\$3,628
POLICE	POLICE SERGEANT	Robbery	0.25	\$50.81	49	\$2,490
		TYPE SUBTOTAL	0.74	\$124.85		\$6,118
TOTALS			1.01	\$46.47		\$33,739

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE POLICE FALSE ALARM RESPONSE		REFERENCE NO. S-085	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Responding to an alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical/mechanical malfunction or user error.			
CURRENT FEE STRUCTURE 3 free responses in a calendar year Each subsequent response - \$84			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$46.47		TOTAL COST: \$33,739	
UNIT PROFIT (SUBSIDY): \$(46.47)		TOTAL PROFIT (SUBSIDY): \$(33,739)	
TOTAL UNITS: 726		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% 3 free responses in a calendar year Each subsequent response: Burglary Alarm - \$84 Robbery Alarm - \$240			

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE POLICE ALARM PERMIT				REFERENCE NO. S-086		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 95		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER	New	0.17	\$16.45	35	\$576
		TYPE SUBTOTAL	0.17	\$16.45		\$576
POLICE	POLICE SERVICE OFFICER	Renewal	0.17	\$16.45	60	\$987
		TYPE SUBTOTAL	0.17	\$16.45		\$987
TOTALS			0.34	\$16.45		\$1,563

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE POLICE ALARM PERMIT		REFERENCE NO. S-086	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Registration of a burglar alarm in the City so as to have accurate contact information.			
CURRENT FEE STRUCTURE New - \$37 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$13.63	TOTAL REVENUE:	\$1,295
UNIT COST:	\$16.45	TOTAL COST:	\$1,563
UNIT PROFIT (SUBSIDY):	\$(2.82)	TOTAL PROFIT (SUBSIDY):	\$(268)
TOTAL UNITS:	95	PCT. COST RECOVERY:	82.85%
SUGGESTED FEE FOR COST RECOVERY OF: 100% New/Annual - \$16 per permit			

March 14, 2011

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE DUI COLLISION RESPONSE				REFERENCE NO. S-087		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 25		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER	.75 OF 3/1.5 OF 1	3.75	\$566.50	25	\$14,163
		TYPE SUBTOTAL	3.75	\$566.50		\$14,163
		TOTALS	3.75	\$566.52		\$14,163

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE DUI COLLISION RESPONSE		REFERENCE NO. S-087	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RESPONSE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Responding to and investigating a DUI accident which results in property damage, injury, or death.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$566.52	TOTAL COST:	\$14,163
UNIT PROFIT (SUBSIDY):	\$(566.52)	TOTAL PROFIT (SUBSIDY):	\$(14,163)
TOTAL UNITS:	25	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State law.			

March 14, 2011

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE VEHICLE IMPOUND RELEASE				REFERENCE NO. S-088		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 400		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER	Impound	1.00	\$151.10	400	\$60,440
POLICE	POLICE SERVICE OFFICER	Release	0.33	\$31.94	400	\$12,776
		TYPE SUBTOTAL	1.33	\$183.04		\$73,216
TOTALS			1.33	\$183.04		\$73,216

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE VEHICLE IMPOUND RELEASE		REFERENCE NO. S-088	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Collection and release of a vehicle impounded by the City.			
CURRENT FEE STRUCTURE \$120 per vehicle			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$120.00	TOTAL REVENUE:	\$48,000
UNIT COST:	\$183.04	TOTAL COST:	\$73,216
UNIT PROFIT (SUBSIDY):	\$(63.04)	TOTAL PROFIT (SUBSIDY):	\$(25,216)
TOTAL UNITS:	400	PCT. COST RECOVERY:	65.56%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$180 per vehicle			

March 14, 2011

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE VEHICLE IDENTIFICATION VERIFICATION				REFERENCE NO. S-089		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 15		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER		0.25	\$37.67	15	\$565
		TYPE SUBTOTAL	0.25	\$37.67		\$565
		TOTALS	0.25	\$37.67		\$565

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE VEHICLE IDENTIFICATION VERIFICATION		REFERENCE NO. S-089	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Verification of a vehicle identification on request.			
CURRENT FEE STRUCTURE None			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$37.67	TOTAL COST:	\$565
UNIT PROFIT (SUBSIDY):	\$(37.67)	TOTAL PROFIT (SUBSIDY):	\$(565)
TOTAL UNITS:	15	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Resident - No Charge Non-Resident - \$35 per vehicle			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE CITATION SIGN-OFF				REFERENCE NO. S-090		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 250		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER		0.25	\$37.78	250	\$9,445
		TYPE SUBTOTAL	0.25	\$37.78		\$9,445
		TOTALS	0.25	\$37.78		\$9,445

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE CITATION SIGN-OFF		REFERENCE NO. S-090	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE CITATION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Sign-off a citation.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$37.78	TOTAL COST:	\$9,445
UNIT PROFIT (SUBSIDY):	\$(37.78)	TOTAL PROFIT (SUBSIDY):	\$(9,445)
TOTAL UNITS:	250	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% Resident - No Charge Non-Resident - \$35 per citation			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE VEHICLE REPOSSESSION				REFERENCE NO. S-091		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 12		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER		0.33	\$31.94	12	\$383
		TYPE SUBTOTAL	0.33	\$31.94		\$383
		TOTALS	0.33	\$31.92		\$383

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE VEHICLE REPOSSESSION		REFERENCE NO. S-091	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE VEHICLE	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Receive and enter repossessed vehicles into the statewide computer system.			
CURRENT FEE STRUCTURE \$15 per vehicle			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$15.00	TOTAL REVENUE:	\$180
UNIT COST:	\$31.92	TOTAL COST:	\$383
UNIT PROFIT (SUBSIDY):	\$(16.92)	TOTAL PROFIT (SUBSIDY):	\$(203)
TOTAL UNITS:	12	PCT. COST RECOVERY:	47.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$15 per vehicle This fee is set by the State			

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE BOOKING PROCESSING				REFERENCE NO. S-092		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 700		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER		1.00	\$151.10	700	\$105,770
POLICE	POLICE SERGEANT		0.25	\$50.82	700	\$35,574
POLICE	POLICE SERVICE OFFICER		1.00	\$96.79	700	\$67,753
POLICE		County Charge	0.00	\$49.81	700	\$34,867
		TYPE SUBTOTAL	2.25	\$348.52		\$243,964
TOTALS			2.25	\$348.52		\$243,964

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE BOOKING PROCESSING		REFERENCE NO. S-092	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BOOKING	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Processing a person who was arrested and booked.			
CURRENT FEE STRUCTURE \$300 per booking if resolved by the City Prosecutor			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$348.52	TOTAL COST:	\$243,964
UNIT PROFIT (SUBSIDY):	\$(348.52)	TOTAL PROFIT (SUBSIDY):	\$(243,964)
TOTAL UNITS:	700	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$340 per booking			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE TAXICAB INSPECTION				REFERENCE NO. S-093		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 160		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES ADMIN	SERVICES COORDINATO		0.33	\$47.83	160	\$7,653
		TYPE SUBTOTAL	0.33	\$47.83		\$7,653
		TOTALS	0.33	\$47.83		\$7,653

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE TAXICAB INSPECTION		REFERENCE NO. S-093	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE TAXICAB	SERVICE RECIPIENT Business	
DESCRIPTION OF SERVICE Safety inspections of taxicabs operating in the City.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$47.83	TOTAL COST:	\$7,653
UNIT PROFIT (SUBSIDY):	\$(47.83)	TOTAL PROFIT (SUBSIDY):	\$(7,653)
TOTAL UNITS:	160	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
First Inspection - No Charge (part of franchise fee) Subsequent Inspection - \$45 One Day Taxicab Franchise Fee - \$35			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE POLICE BUSINESS BACKGROUND CHECK				REFERENCE NO. S-094		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERGEANT		1.00	\$203.25	1	\$203
POLICE	POLICE SERVICE OFFICER		0.17	\$16.45	1	\$16
		TYPE SUBTOTAL	1.17	\$219.70		\$220
		TOTALS	1.17	\$220.00		\$220

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE POLICE BUSINESS BACKGROUND CHECK		REFERENCE NO. S-094
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business
DESCRIPTION OF SERVICE Processing an application in which a background check for the applicant is needed.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$220.00	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(220.00)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	1	PCT. COST RECOVERY:
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$215 per application plus any state fees		

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE CONCEALED WEAPONS PERMIT				REFERENCE NO. S-095		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE CHIEF		1.00	\$274.76	1	\$275
POLICE	POLICE SERGEANT		2.01	\$408.53	1	\$409
POLICE	SECRETARY TO POLICE CHIEF		1.00	\$115.81	1	\$116
TYPE SUBTOTAL			4.01	\$799.10		\$799
TOTALS			4.01	\$799.00		\$799

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE CONCEALED WEAPONS PERMIT		REFERENCE NO. S-095	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Review of an application for a concealed weapons permit to insure the public safety.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$799.00	TOTAL COST:	\$799
UNIT PROFIT (SUBSIDY):	\$(799.00)	TOTAL PROFIT (SUBSIDY):	\$(799)
TOTAL UNITS:	1	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
Fees are set by the State (Penal Code sec 12054): New Application - \$100 (\$20 collected upon application and the balance collected if the license is issued.) Renewal - \$25 Amended - \$10 Psychological testing costs are to be added to the above fees up to \$150 State background check fees are to be added to the above fees			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE VERIFICATION/CLEARANCE FORM/LETTER				REFERENCE NO. S-096		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 25		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER		0.08	\$7.74	25	\$194
POLICE	SECRETARY TO POLICE CHIEF		1.00	\$115.81	25	\$2,895
TYPE SUBTOTAL			1.08	\$123.55		\$3,089
TOTALS			1.08	\$123.56		\$3,089

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE VERIFICATION/CLEARANCE FORM/LETTER		REFERENCE NO. S-096	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Investigate and prepare a clearance letter of local criminal history for individuals on request.			
CURRENT FEE STRUCTURE \$49 per letter			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$49.00	TOTAL REVENUE:	\$1,225
UNIT COST:	\$123.56	TOTAL COST:	\$3,089
UNIT PROFIT (SUBSIDY):	\$(74.56)	TOTAL PROFIT (SUBSIDY):	\$(1,864)
TOTAL UNITS:	25	PCT. COST RECOVERY:	39.66%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$120 per letter			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE AMPLIFIED SOUND PERMIT				REFERENCE NO. S-097		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 50		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE LIEUTENANT		0.25	\$58.73	50	\$2,937
POLICE	SECRETARY TO POLICE CHIEF		0.75	\$86.86	50	\$4,343
		TYPE SUBTOTAL	1.00	\$145.59		\$7,280
		TOTALS	1.00	\$145.60		\$7,280

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE AMPLIFIED SOUND PERMIT		REFERENCE NO. S-097	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Review of a request for an amplified sound permit on public property.			
CURRENT FEE STRUCTURE \$49 per permit			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$49.00	TOTAL REVENUE:	\$2,450
UNIT COST:	\$145.60	TOTAL COST:	\$7,280
UNIT PROFIT (SUBSIDY):	\$(96.60)	TOTAL PROFIT (SUBSIDY):	\$(4,830)
TOTAL UNITS:	50	PCT. COST RECOVERY:	33.65%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$140 per permit			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE BLOCK PARTY PERMIT				REFERENCE NO. S-098		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 22		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE LIEUTENANT		0.25	\$58.73	22	\$1,292
POLICE	SECRETARY TO POLICE CHIEF		0.75	\$86.86	22	\$1,911
		TYPE SUBTOTAL	1.00	\$145.59		\$3,203
		TOTALS	1.00	\$145.59		\$3,203

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE BLOCK PARTY PERMIT		REFERENCE NO. S-098	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident	
DESCRIPTION OF SERVICE Review of a request to close a street to have a neighborhood block party.			
CURRENT FEE STRUCTURE \$78 per permit			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$78.00	TOTAL REVENUE:	\$1,716
UNIT COST:	\$145.59	TOTAL COST:	\$3,203
UNIT PROFIT (SUBSIDY):	\$(67.59)	TOTAL PROFIT (SUBSIDY):	\$(1,487)
TOTAL UNITS:	22	PCT. COST RECOVERY:	53.57%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$140 per permit			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE NON-RESIDENT BABY SEAT INSPECTION				REFERENCE NO. S-099		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 150		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE OFFICER		0.33	\$49.86	150	\$7,479
		TYPE SUBTOTAL	0.33	\$49.86		\$7,479
		TOTALS	0.33	\$49.86		\$7,479

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE NON-RESIDENT BABY SEAT INSPECTION		REFERENCE NO. S-099
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE BABY SEAT	SERVICE RECIPIENT Non-Resident
DESCRIPTION OF SERVICE Providing baby seat inspection services to non-residents on request.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$49.86	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(49.86)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	150	PCT. COST RECOVERY:
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$50 per inspection		

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE PRIVATE SPECIAL EVENT PERMIT				REFERENCE NO. S-100		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE LIEUTENANT		2.00	\$469.80	5	\$2,349
		TYPE SUBTOTAL	2.00	\$469.80		\$2,349
STREET MAINT/TRAFF. MAINTENANCE II		Fiestas 15 Hrs Of 2	30.00	\$2,937.30	1	\$2,937
		TYPE SUBTOTAL	30.00	\$2,937.30		\$2,937
STREET MAINT/TRAFF. MAINTENANCE II		Art Walk 3 Hrs Of 3	9.00	\$881.19	1	\$881
		TYPE SUBTOTAL	9.00	\$881.19		\$881
TOTALS			41.00	\$1,233.40		\$6,167

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE PRIVATE SPECIAL EVENT PERMIT		REFERENCE NO. S-100	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Business/Comm. Group	
DESCRIPTION OF SERVICE Review and planning of a private special event in the public right-of-way.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$1,233.40		TOTAL COST: \$6,167	
UNIT PROFIT (SUBSIDY): \$(1,233.40)		TOTAL PROFIT (SUBSIDY): \$(6,167)	
TOTAL UNITS: 5		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$455 per application			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE POLICE REPORT REPRODUCTION				REFERENCE NO. S-101		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,300		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER		0.01	\$0.97	1,300	\$1,261
		TYPE SUBTOTAL	0.01	\$0.97		\$1,261
		TOTALS	0.01	\$0.97		\$1,261

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE POLICE REPORT REPRODUCTION		REFERENCE NO. S-101	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE COPY	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing a copy of a crime report, accident report, or other police documents on request.			
CURRENT FEE STRUCTURE \$0.10 per copy			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.10	TOTAL REVENUE:	\$130
UNIT COST:	\$0.97	TOTAL COST:	\$1,261
UNIT PROFIT (SUBSIDY):	\$(0.87)	TOTAL PROFIT (SUBSIDY):	\$(1,131)
TOTAL UNITS:	1,300	PCT. COST RECOVERY:	10.31%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$0.25 per copy			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE POLICE AUDIO/VIDEO/DVD COPY				REFERENCE NO. S-102		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 15		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER		0.17	\$16.45	15	\$247
		TYPE SUBTOTAL	0.17	\$16.45		\$247
		TOTALS	0.17	\$16.47		\$247

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE POLICE AUDIO/VIDEO/DVD COPY		REFERENCE NO. S-102	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE TAPE/DISK	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Reproduction of a video or audio tape or DVD on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$16.47		TOTAL COST: \$247	
UNIT PROFIT (SUBSIDY): \$(16.47)		TOTAL PROFIT (SUBSIDY): \$(247)	
TOTAL UNITS: 15		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$8 per disk/tape			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE POLICE PHOTO REPRODUCTION				REFERENCE NO. S-103		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 6		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
POLICE	POLICE SERVICE OFFICER		0.08	\$7.74	6	\$46
		TYPE SUBTOTAL	0.08	\$7.74		\$46
		TOTALS	0.08	\$7.67		\$46

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
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SERVICE POLICE PHOTO REPRODUCTION		REFERENCE NO. S-103	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE PHOTO	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing copies of crime or accident photographs on request.			
CURRENT FEE STRUCTURE \$29 per photograph			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$29.00		TOTAL REVENUE: \$174	
UNIT COST: \$7.67		TOTAL COST: \$46	
UNIT PROFIT (SUBSIDY): \$21.33		TOTAL PROFIT (SUBSIDY): \$128	
TOTAL UNITS: 6		PCT. COST RECOVERY: 378.26%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$8 per photograph or disk			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
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SERVICE ANIMAL CONTROL SERVICES				REFERENCE NO. S-104		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 1,150		
DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE	3.62% Of 9	0.48	\$49.15	1,150	\$56,523
COMMUNITY SERVICES		Contract Services	0.00	\$9.94	1,150	\$11,431
		TYPE SUBTOTAL	0.48	\$59.09		\$67,954
CASHIER	ACCOUNT CLERK	New	0.17	\$14.77	150	\$2,216
		TYPE SUBTOTAL	0.17	\$14.77		\$2,216
CASHIER	ACCOUNT CLERK	Renew Notices	0.02	\$1.40	1,000	\$1,400
CASHIER	ACCOUNT CLERK	Renew Processing	0.08	\$6.95	1,000	\$6,950
		TYPE SUBTOTAL	0.10	\$8.35		\$8,350
TOTALS			0.74	\$68.28		\$78,519

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE ANIMAL CONTROL SERVICES		REFERENCE NO. S-104	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE N/A	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Control of animals within the City.			
CURRENT FEE STRUCTURE Dog License: Spayed/Neutered - \$12 Other - \$29 Duplicate License - \$3 Cat License: Spayed/Neutered - \$6 Other - \$14 Lost Tag - \$6 Change Owner: Spayed Neutered - \$6 Other - \$14 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$11.49	TOTAL REVENUE:	\$13,209
UNIT COST:	\$68.28	TOTAL COST:	\$78,519
UNIT PROFIT (SUBSIDY):	\$(56.79)	TOTAL PROFIT (SUBSIDY):	\$(65,310)
TOTAL UNITS:	1,150	PCT. COST RECOVERY:	16.82%
SUGGESTED FEE FOR COST RECOVERY OF: 25% Dog License: Spayed/Neutered - \$20 Other - \$80 Duplicate License - \$6 Cat License: Spayed/Neutered - \$12 Other - \$28 Lost Tag - \$6 Change Owner: Spayed Neutered - \$12 Other - \$28 Animal/Fowl Permit - \$80 Animal/Fowl Appeal - \$80			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
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SERVICE ANIMAL RELEASE REDEMPTION				REFERENCE NO. S-105		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 20		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE		0.50	\$51.70	20	\$1,034
		TYPE SUBTOTAL	0.50	\$51.70		\$1,034
		TOTALS	0.50	\$51.70		\$1,034

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE ANIMAL RELEASE REDEMPTION		REFERENCE NO. S-105	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE RELEASE	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Redemption of a stray animal if the animal is claimed before the animal is taken to the shelter.			
CURRENT FEE STRUCTURE First Offense - \$47 Second Offense - \$103 Third and Subsequent Response - \$171			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$55.00	TOTAL REVENUE:	\$1,100
UNIT COST:	\$51.70	TOTAL COST:	\$1,034
UNIT PROFIT (SUBSIDY):	\$3.30	TOTAL PROFIT (SUBSIDY):	\$66
TOTAL UNITS:	20	PCT. COST RECOVERY:	106.38%
SUGGESTED FEE FOR COST RECOVERY OF: 100% No Change			

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CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE DECEASED ANIMAL PICK-UP				REFERENCE NO. S-106		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 5		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE		0.50	\$51.70	5	\$259
		TYPE SUBTOTAL	0.50	\$51.70		\$259
		TOTALS	0.50	\$51.80		\$259

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE DECEASED ANIMAL PICK-UP		REFERENCE NO. S-106	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE REQUEST	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Pick-up of a deceased animal on request.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$0.00	TOTAL REVENUE:	\$0
UNIT COST:	\$51.80	TOTAL COST:	\$259
UNIT PROFIT (SUBSIDY):	\$(51.80)	TOTAL PROFIT (SUBSIDY):	\$(259)
TOTAL UNITS:	5	PCT. COST RECOVERY:	0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$50 per animal			

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE ANIMAL TRAP RENTAL				REFERENCE NO. S-107		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 6		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE		0.25	\$25.85	6	\$155
		TYPE SUBTOTAL	0.25	\$25.85		\$155
		TOTALS	0.25	\$25.83		\$155

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE ANIMAL TRAP RENTAL		REFERENCE NO. S-107
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE TRAP	SERVICE RECIPIENT Resident
DESCRIPTION OF SERVICE Rental of an animal trap on request.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE:
UNIT COST:	\$25.83	TOTAL COST:
UNIT PROFIT (SUBSIDY):	\$(25.83)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	6	PCT. COST RECOVERY:
		\$0 \$155 \$(155) 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
\$25 per rental plus \$200 deposit		

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE PET HOME QUARANTINE REVIEW				REFERENCE NO. S-108		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE		0.50	\$51.70	3	\$155
		TYPE SUBTOTAL	0.50	\$51.70		\$155
		TOTALS	0.50	\$51.67		\$155

**CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011**

SERVICE PET HOME QUARANTINE REVIEW		REFERENCE NO. S-108	
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE REVIEW	SERVICE RECIPIENT Resident/Business	
DESCRIPTION OF SERVICE Review and inspection of a home in which a pet is required to be quarantined.			
CURRENT FEE STRUCTURE None			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$0.00		TOTAL REVENUE: \$0	
UNIT COST: \$51.67		TOTAL COST: \$155	
UNIT PROFIT (SUBSIDY): \$(51.67)		TOTAL PROFIT (SUBSIDY): \$(155)	
TOTAL UNITS: 3		PCT. COST RECOVERY: 0.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$50 per review			

CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011

SERVICE MULTIPLE DOG REVIEW				REFERENCE NO. S-109		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 3		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES	COMMUNITY SERVICES OFFICE		1.00	\$103.39	3	\$310
		TYPE SUBTOTAL	1.00	\$103.39		\$310
		TOTALS	1.00	\$103.33		\$310

CITY OF HERMOSA BEACH
REVENUE AND COST SUMMARY WORKSHEET
FY 2010-2011

SERVICE MULTIPLE DOG REVIEW		REFERENCE NO. S-109
PRIMARY DEPARTMENT POLICE	UNIT OF SERVICE APPLICATION	SERVICE RECIPIENT Resident
DESCRIPTION OF SERVICE Review of a request to keep more than the allowable number of dogs.		
CURRENT FEE STRUCTURE None		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$0.00	TOTAL REVENUE: \$0
UNIT COST:	\$103.33	TOTAL COST: \$310
UNIT PROFIT (SUBSIDY):	\$(103.33)	TOTAL PROFIT (SUBSIDY):
TOTAL UNITS:	3	\$(310)
PCT. COST RECOVERY:		0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$100 per application		

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SCHEDULE 4

**CITY OF HERMOSA BEACH
SUMMARY OF COMMUNITY SUPPORTED SERVICES
FY 2010-2011**

REF #	SERVICE	TOTAL COST
TAX-01	POLICE SERVICES	\$11,162,468
TAX-02	PARKING SERVICES	\$2,080,415
TAX-03	CITY PROSECUTOR	\$154,715
TAX-04	CROSSING GUARD SERVICES	\$84,445
TAX-05	BLS NON-TRANSPORT RESPONSE	\$1,099,658
TAX-06	FIRE MUTUAL AID RESPONSE	\$1,331,170
TAX-07	OTHER FIRE RESPONSE	\$1,385,415
TAX-08	TRAFFIC MAINTENANCE	\$2,062,076
TAX-09	PARKS MAINTENANCE	\$977,219
TAX-10	BEACH MAINTENANCE	\$86,335
TAX-11	LIGHTING/LANDSCAPING MAINTENANCE	\$740,687
TAX-12	DOWNTOWN ENHANCEMENT DISTRICT	\$943,518
TAX-13	SEWER/STORM DRAIN MAINTENANCE	\$928,226
TAX-14	CIP SUPPORT	\$388,151
TAX-15	SPECIAL DISTRICT SERVICES	\$17,731
TAX-16	TRANSPORTATION SERVICES	\$984,860
TAX-17	CODE ENFORCEMENT	\$94,580
TAX-18	ADVANCED PLANNING	\$141,952
TAX-19	PLANNING COUNTER/PHONE SERVICES	\$245,249
TAX-20	HOUSING SERVICES	\$41,034
TAX-21	CDBG SERVICES	\$10,635
TAX-22	AQMD INCENTIVES	\$4,211
TAX-23	AB 939/RECYCLING SERVICES	\$133,444
TAX-24	RECREATION FACILITY STAFFING	\$231,565
TAX-25	SENIOR CENTER	\$93,974
TAX-26	SKATE PARK	\$79,884
TAX-27	CITY SPECIAL EVENTS	\$126,533
TAX-28	BUSINESS LICENSE PROCESSING	\$41,858
TAX-29	TAXI VOUCHER PROCESSING	\$56,744
TAX-30	PUBLIC RECORDS ACT SUPPORT	\$8,326

TOTAL OF COMMUNITY-SUPPORTED SERVICES \$25,737,078

PERSONAL CHOICE SERVICES SUBSIDY \$3,639,386

GRAND TOTAL \$29,376,464

Appendix B

**CITY OF HERMOSA BEACH
COST DETAIL WORKSHEET
FY 2010-2011**

SERVICE PARKING SERVICES				REFERENCE NO. TAX-02		
NOTE Unit Costs are an Average of Total Units				TOTAL UNITS 53,702		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
COMMUNITY SERVICES COMM SERVICE FIELD SUPV	20% Of 2		0.01	\$1.64	53,702	\$88,071
COMMUNITY SERVICES PARKING METER MAINT TECH	100%		0.03	\$3.42	53,702	\$183,661
COMMUNITY SERVICES		Contract Services	0.00	\$0.02	53,702	\$1,074
COMMUNITY SERVICES		Cashier Services	0.00	\$4.36	53,702	\$234,141
		TYPE SUBTOTAL	0.04	\$9.44		\$506,947
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE	Enforcement - 84.57%		0.24	\$24.59	53,702	\$1,320,532
COMMUNITY SERVICES PART TIME EMPLOYEES	Enforcement - 100%		0.02	\$1.31	53,702	\$70,350
		TYPE SUBTOTAL	0.26	\$25.90		\$1,390,882
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE	Street Sweep - 7.16%		0.02	\$2.08	53,702	\$111,700
		TYPE SUBTOTAL	0.02	\$2.08		\$111,700
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE	Hwy Imp/Cits - 1.74%		0.00	\$0.51	53,702	\$27,388
		TYPE SUBTOTAL	0.00	\$0.51		\$27,388
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE	Other Imps - 0.76%		0.00	\$0.22	53,702	\$11,814
		TYPE SUBTOTAL	0.00	\$0.22		\$11,814
COMMUNITY SERVICES COMMUNITY SERVICES OFFICE	Misc Calls - 2.03%		0.01	\$0.59	53,702	\$31,684
		TYPE SUBTOTAL	0.01	\$0.59		\$31,684
TOTALS			0.33	\$38.74		\$2,080,415