

October 10, 2005

**Honorable Mayor and Members of the
Hermosa Beach City Council**

**Regular Meeting of
October 25, 2005**

SUBJECT: AMENDMENT TO THE CITY'S MASTER FEE RESOLUTION ADDING
FEES FOR GREASE CONTROL DEVICE PERMITS AND INSPECTIONS.

Recommendation:

That the City Council adopt the attached resolution amending the Master Fee Resolution to add permit and inspection fees for grease control devices.

Background:

On June 14, 2005, the City Council adopted an ordinance requiring the installation of systems to remove grease from wastewater discharged to the municipal sewer by restaurants and other food service establishments (FSE's). The ordinance was adopted to address sewer line blockages and other problems caused by cooking grease produced by FSE's. The systems must be installed within one year of ordinance adoption.¹

In order to implement the new ordinance, it will be necessary to inventory the existing grease control devices (GCD's) presently installed in FSE's in the City and then to provide for regular inspection on these devices. This inventory and inspection requires a consultant with specialized knowledge of grease control devices.

The purpose of the present agenda item is to inform the Council regarding the retention of the GCD inspection firm and to establish fees for permitting and inspection.

Analysis:

Retention of ECIS

Staff is proceeding with implementation of the approved ordinance and has retained the firm Environmental Compliance Inspection Systems (ECIS) to carry out the necessary grease control device inventory and inspections and annual NPDES inspections. ECIS has extensive experience serving cities under the jurisdiction of the Santa Ana and San Diego Water Quality Control Boards, which have been the most stringent in their enforcement actions toward cities.

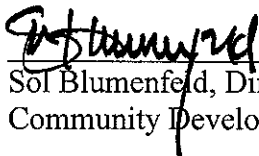
Permit and Inspection Fees

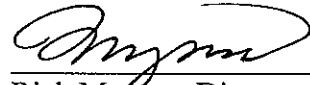
The plan check and permit issuance process for the installation of a grease removal system is essentially the same as for a plumbing permit. Therefore, the permit fee should be the same as the base plumbing permit (i.e. \$37.00).

¹ i.e. by June 14, 2006 (however, if the system is installed by December 14, 2005, permit fees and the first year's annual inspection fee will be waived.)

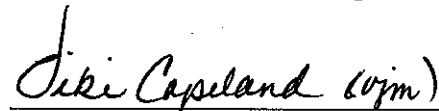
With regard to grease control device inventory and inspection, the cost of inspections under the contract with ECIS is \$25 per inspection point or "lid".² From the consultant's experience, there is an average of two lids per affected food service establishment (FSE's). The cost per inspection would be \$50 (25 x 2), and the cost to the City for inspections three times per year is \$150 per establishment. Therefore, \$150 is staff's recommended yearly inspection fee for full cost recovery, to be collected upon permit issuance. This will cover the cost for inspection and reinspections, updating a log of businesses relative to ordinance compliance, notification of businesses regarding scheduled inspection dates, issuance of correction notices and providing public information.

A resolution amending the Master Fee Resolution to add the above permit and inspection fees is attached.

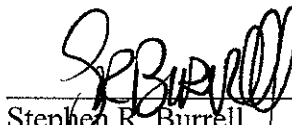

Sol Blumenfeld, Director
Community Development Department


Rick Morgan, Director
Public Works Department

Approved for Financial Impact:


Viki Copeland, Director
Finance Department

Concur:


Stephen R. Burrell,
City Manager

Attachments:

1. Resolution Amending Master Fee Resolution

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² A "lid" or inspection point is defined as any opening into the grease interceptor or trap designed for providing access or for obtaining a sample.

RESOLUTION NO. 05-

**AN RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF HERMOSA BEACH, CALIFORNIA AMENDING
RESOLUTION 90-5422 (MASTER FEE RESOLUTION) TO
ADD FEES RELATING TO PERMITTING AND INSPECTION
OF GREASE CONTROL DEVICES AND NATIONAL
POLLUTANT DISCHARGE ELIMINATION SYSTEM
(NPDES) COMPLIANCE**

WHEREAS, pursuant to Article XIII B of the Constitution of the State of California, and as stated in Section 2.64.010 of the Hermosa Beach Municipal Code, it is the intent of the City Council to require the determination and recovery of costs reasonably borne from fees and charges levied in providing City products or services; and

WHEREAS, the costs of providing City services for the permitting and inspection of grease control devices has been determined; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby finds that the fees established herein are justified and do not exceed the cost of providing the specified services.

Section 2. Resolution 90-5422, Schedule 1 ("Community Development") is hereby amended to add the following fees:

Grease Control Device Permit Fee:	\$37.00
Grease Control and NPDES Inspection Fee:	\$150.00 per year for Food Service Establishments requiring grease control devices under Ordinance 05-1250

Section 3. The fees added by this Resolution shall take effect immediately.

Section 4. The fees added by this Resolution shall be administratively adjusted annually on September 1 of each year by the average negotiated changes in salaries and benefits contained in the memoranda of understanding between the City and its employee bargaining groups for the current fiscal year.

Section 5. The City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting in which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 25th day of October, 2005, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

PRESIDENT of the City Council and MAYOR of the City of Hermosa Beach, California

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney