

January 3, 2006

Honorable Mayor and Members of  
The Hermosa Beach City Council

Regular Meeting of  
January 10, 2006

**INCREASE NOT-TO-EXCEED AGREEMENT FIGURE  
FOR INTERIM CIP MANAGER**

**Recommendation:**

It is recommended that the City Council approve increasing the existing Agreement with Psomas to perform project management services for various Capital Improvement Projects on an interim basis, to a not-to-exceed amount of \$200,000.

**Summary:**

In November of 2005, Staff solicited qualifications and hourly rates from engineering consulting firms to be considered to provide interim Capital Improvement Project management services on a full-time basis, while the City recruits for the recently vacated Associate Engineer position last held by Tristan Malabanan. Statement of Qualifications were received from the following firms:

1. Psomas
2. CBM Consulting, Inc,
3. David Momeni, PhD

Each firm was evaluated on the basis of the scope of the services, resumes of key personnel and the fee schedule. Staff selected Psomas, a full service civil engineering firm. Their hourly rates are competitive and the individual proposed to provide the interim services, Dino D'Emilia, P.E., was deemed to possess the best qualifications and relevant experience. Mr. D'Emilia has extensive experience managing multiple large and small public capital improvement projects for several local Southern California cities, transportation authorities and utilities over the past 15 years. Due to the critical need for assistance in closing out the Pier Renovation project, a Professional Services Agreement not-to-exceed \$20,000.00 was executed in November, 2005.

Thus far, Mr. D'Emilia has been instrumental in expediting completion of the Pier Project punch-list, receipt of closeout documents, negotiation of the final change order and compilation of invoices and backup required for grant funding reimbursements. Additionally, Mr. D'Emilia is assisting with the management and expediting progress on several other CIP Projects.

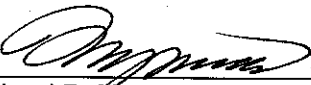
Staff therefore recommends approval of this increase to continue these services until the City hires a full-time employee to fill the vacant position.

**Fiscal Impact:**

Cost of interim CIP Engineer services will be charged to the individual CIP projects just as payroll is charged when the position is filled.

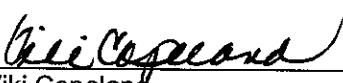
Respectfully submitted,

Concur:

  
Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

  
Stephen R. Burrell  
City Manager

Noted for Fiscal Impact:

  
Viki Copeland  
Finance Director