

September 19, 2006

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
September 26, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – AUGUST 2006

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	7	0	1	1	18	2	32	25	2
YEAR TO DATE	20	1	4	5	31	3	61	45	10

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations 10+8+2+7	27	20	47
Inspections 5+96	101	153	254
NPDES Permit/City Storm Water Management Program 30	30	0	30
General Office Engineering 10+39	49	32	81
Grant Applications	0	0	0
Projects 20+24	44	41	85
Meetings – Other Public Agencies 2+10	12	26	38
NPDES Investigations 4+2	6	3	9
TOTAL HOURS	269	275	544

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	54	94	71
Medians	0	0	0
Parks	25	44	24
Sewers	3	5	3
Storm Drains	5	14	9
Street Lighting	10	30	13
Street Maintenance	38	69	53
Traffic Safety	31	58	31
Vehicle Maintenance	34	63	45
Other	48	90	60
Call-Outs (Services provided after hours and/or on weekends) **	3	3	3
Restarted Counts 7/1/06	251	470	312
TOTALS 66% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 643*	Pier Concrete Deck Treatment	125,000
05 - 645*	Police Department HVAC	185,165
TOTAL COMPLETED		310,165

UNDER CONSTRUCTION PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
04 - 117	Manhattan Ave. Street Improvements	352,957
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
05 - 120	Street Improvements – Various Locations	756,117
01 - 121*	Aviation Street Tree Project	151,000
03 - 418*	Pump Station Upgrades	452,776
04 - 535	Clark Field Improvements	422,413
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
TOTAL COMPLETED		2,490,429

OUT TO BID PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
TOTAL OUT TO BID		

UNDER DESIGN PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	175,000
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
TOTAL TO BE DESIGNED		3,138,421

TO BE DESIGNED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
06 - 124	Street Improvements – 16 th St., PCH to Prospect	95,000
06 - 419	Sanitary Sewer Improvements	140,173
04 - 534	Park Improvements – Edith Rodaway	35,000
06 - 640	Fire Station Renovation	91,500
06 - 641	Clark Building Refurbishment	25,000
06 - 644	Community Center Upgrades, Phase 4	224,424
TOTAL TO BE DESIGNED		1,466,674

*04-05, 05-06 Budgets – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Equipment Service
- ◆ Parks/Medians
- ◆ Sewers/Storm Drains
- ◆ Street Lighting
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Set up and took down Council Chambers; removed and installed banners; repaired counter and cabinets in General Services building; changed marquee; repaired Community Center lights; repaired plumbing at South School; moved PD storage; repaired plumbing at Clark Building; pulled cable for new computer system in PD; repaired Yard lighting.

Equipment Service Division: Assisted with barricade repairs; attended seminar for fleet software; cleaned hazardous waste area; put new vehicle into service; on-going vehicle repairs.

Parks/Medians Division: Replaced Bowling Green headboard; repaired swings at beach; steam cleaned wall and other areas at Skateboard Track; repaired irrigation in parks citywide; replaced and repaired drinking fountains in parks.

Sewers/Storm Drain Division: Started citywide sewer cleaning for the current fiscal year; cleared outfalls at 6th St. on the beach – addressed issues with county and neighbors; cleaned all downtown storm drains; worked with contractors installing new pump at 35th St. pump station.

Street Lighting/Medians Division: Repaired street lights; re-bulbed traffic signals; finished north end street light installation; rebuilt FD lighting; installed new table saw; repaired lights in Parking Lot A.

Street Maintenance/Traffic Safety Division: Removed graffiti citywide; assisted with Strand lighting project; repaired sidewalks; replaced traffic signs; removed or repainted traffic legends.

Graffiti Removal

<u>FY 06-07</u>		<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	65.5	JULY	5.0
AUGUST	83.0	AUGUST	61.5
SEPTEMBER		SEPTEMBER	40.0
OCTOBER		OCTOBER	35.0
NOVEMBER		NOVEMBER	27.0
DECEMBER		DECEMBER	54.0
JANUARY		JANUARY	6.0
FEBRUARY		FEBRUARY	20.25
MARCH		MARCH	24.5
APRIL		APRIL	47.0
MAY		MAY	13.5
JUNE		JUNE	80.0
TOTALS	148.5		413.75

Respectfully submitted:

Concur:



Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager

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